

WEST BENGAL INDUSTRIAL DEVELOPMENT CORPORATION LTD.

West Bengal Industrial Development Corporation Ltd. (WBIDC) is the premier agency of the Government of West Bengal for the promotion of industrial investments in the State. It creates Industrial Parks and provides a package of services to potential investors. WBIDC offers a challenging career to young professionals from various streams.

West Bengal Industrial Development Corporation Limited invites application from eligible and qualified Company Secretaries, for an invaluable job experience in the State's premier organization through engagement in the Corporation in the pay scale of PB – 4B, Rs.28,000 – 52,000, GP – Rs.7600/-.

Qualification and experience:

The candidate should have membership of the Institute of Company Secretaries of India with at least 7 (seven) years of working experience as a Company Secretary in any reputed organization. Preference may be given to candidates having ICSI fellowship and having Degree in Chartered Accountancy.

Age Limit

40 years of age as on 1st April, 2015

Procedure for application

Application furnishing a comprehensive bio-data including Applicant's Name, Father's name, Date of Birth, Details of caste certificate (as applicable), postal address with contact number, details of qualification and experience supported by self-attested copies of documents along with two copies of passport size color photographs in a sealed envelope superscribed with "Application for the post of "Company Secretary". Your application should reach us at WBIDC Ltd. "Protiti", 23 Abanindranath Thakur Sarani, Kolkata 700 017 within the last date.

LAST DATE: 30th September, 2015

Contact Details

West Bengal Industrial Development Corporation Ltd.

Protiti, 23 Abanindranath Thakur Sarani

Kolkata 700 017

Phone 2255 3700 – 705

Website : www.wbidc.com