

**Government of West Bengal**  
**Commerce & Industries Department**

4, Abanindranath Thakur Sarani (Camac Street), Kolkata 700 016

**Order**

No.: WBIDC/SS/EODB/ALTIDCs/1/ 1812

Dated: November 24, 2016

To facilitate the investors in setting up industries in a smooth and time bound manner, it has been decided to ensure that clear timelines are defined for processing of application for land allotment (from the date of application). In this regard, the timelines as given below are to be followed by the concerned Industrial Development Corporation (IDC) (WBIDC/ WBIIDC/ WBSIDC) under the Department of Commerce & Industries, Government of West Bengal:

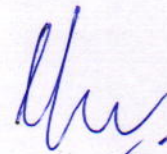
1. Appraisal of the application along with Detailed Project Report and related documents on the proposed industry: - 7 (seven) days from submission of application along with complete details by applicant
2. Approval of Board: - 7 (seven) days from date of submission of agenda to concerned Board either on regular meeting or by Circulation resolution (this would require acceptance of respective Boards)
3. Issuance of Provisional allotment letter: - 3 (three) working days from date of receipt of Cabinet approved minutes

The entire process of issuance of letter of allotment from date of application is to be pursued by the concerned IDC and has to be completed in 60 (sixty) days post submission of application with all relevant documents/ details (for an application for which there is no query to furnish required documents/detail), allotment being subject to payment of full premium amount and fulfillment of all terms and conditions of allotment.

Preliminary Screening is to be done by the concerned IDC to evaluate the application along with the documents submitted and based on the scrutiny the application is to be forwarded for further processing, after complete details by applicant have been provided. An application with query will take more days depending on the time taken by the applicant to furnish required documents/details.

The abovementioned clear timelines defined for processing of application for land allotment (from the date of application) are also to be published by the concerned IDC (WBIDC/ WBIIDC/ WBSIDC) on their individual websites, along with above-mentioned details.

This Order will come into force with immediate effect



(Dr. Krishna Gupta)  
Principal Secretary  
Government of West Bengal

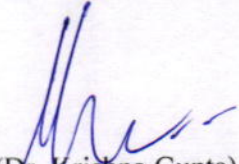


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Copy for kind information and necessary action to:

1. Managing Director, WBIDC
2. CEO, WBIIDC
3. Managing Director, WBSIDC

  
(Dr. Krishna Gupta)  
Principal Secretary  
Government of West Bengal