

No. 297-CI/O/IP/IND – 31/11

Date: 02.06.2015

## **ORDER**

**Whereas** to facilitate the investors in setting up industries in smooth and time bound manner “SHILPA SATHI”- a single window facility was established on 1<sup>st</sup> October 2011, to enable investors, setting up medium and large manufacturing industries in the State of West Bengal, in obtaining necessary clearances and licenses required to start a business within a short time.

**And**

**Whereas** a combined Common Application Form (CAF), developed by WBIDC after getting feedback from relevant Departments, has been made available to investors setting up industries in the State of West Bengal.

**And**


**Whereas** the Single Window Cell has been operating from WBIDC and issuing necessary clearances and whereas Unique Clearance Centres have been operating in the districts..

**And**

**Whereas** these initiatives have been operating from last three to four years under different instructions and orders.

**Now therefore, in order to bring in a holistic approach to the facilitation process and to formalize the different initiatives, it is ordered that the “Shilpa Sathi” shall serve as a simplified and web based tool for doing business with minimal hassle and transaction cost in a time-bound manner which includes :-**

1. Online application through Common Application Form (CAF) for clearances of various Government Departments/ Authorities for setting up Industrial Units in the State;
2. Time-bound clearances under Shilpa Sathi Single Window Services in the matter of mutation & conversion of land, consent to establish & consent to operate from WBPCB, registration & license and its renewal under Factories Act, permit for ground & surface water, bulk power supply, fire license and processing of trade license;
3. Online services :-
  - (a) Pricing of Industrial Parks,
  - (b) Terms & Conditions of Allotment of land/ module,
  - (c) Appraisal criteria of proposal for allotment of land/ module,
  - (d) Monitoring of application for 14Y clearances and application for allotment of land,
  - (e) Application and Disbursement of incentives,
4. Simplified Registration procedure;
5. Sanction of building plan for setting up Industrial Units in an Industrial Park/ Industrial Estate within Panchayat area will be provided by concerned Industrial Authority/ Corporation (WBIDC, WBSIDC, WBIIDC, WEBEL)


  
Principal Secretary to the  
Government of West Bengal

No. 297/1(5)-CI/O/IPI/GEN-PRT/004/14

Date: 02.06.2015

Copy forwarded for information to –

1. The P.S. to the Chief Secretary of West Bengal,
2. The Additional Chief Secretary/Principal Secretary/Secretary  
\_\_\_\_\_ Department, Govt. of W.B.
3. The Managing Director, WBIDC Ltd./ WBIIDC
4. The Director of Industries, West Bengal
5. The District Magistrate & Collector, \_\_\_\_\_ (All)

  
Joint Secretary to the  
Government of West Bengal