

## **WEST BENGAL INDUSTRIAL DEVELOPMENT CORPORATION LTD.**

West Bengal Industrial Development Corporation Ltd. is the premier agency of the Government of West Bengal for the promotion of industrial investments in the State. It creates Industrial Parks and provides a package of services to potential investors. WBIDC offers a challenging career to young professionals from various streams. We are inviting Company Secretary to apply for an invaluable job experience in the state's premier organization.

West Bengal Industrial Development Corporation Limited invites application from eligible and qualified Company Secretary for engagement in the Corporation in the pay scale of PB – 4B, Rs,28,000 – 52,000, GP – Rs.7600/-..

### **Qualification and experience :**

The candidate should have membership of the Institute of Company Secretaries of India and have a degree in Law from any recognized University. Preference may be given to candidates having fellowship of the Institute and candidates having Chartered Accountancy Degree. The candidate should also have at least 7-years of working experience as a Company Secretary in any reputed organization.

### **Age Limit :**

40 years of age as on 1<sup>st</sup> April, 2015

### **Procedure for application :**

Application furnishing a comprehensive bio-data including Name, Father's name, Date of Birth, Details of caste certificate, postal address with contact number, details of qualification and experience supported by attested copies of documents along with two copies of passport size colour photograph in a sealed envelope superscribed with "Application for the post of "Company Secretary" (category to be mentioned for which application is being made). Your application should reach us at WBIDC Ltd. "Protiti", 23 Abanindranath Thakur Sarani, Kolkata 700 017.

LAST DATE :19<sup>TH</sup> AUGUST, 2015

### **Contact Details :**

West Bengal Industrial Development Corporation Ltd.  
Protiti, 23 Abanindranath Thakur Sarani  
Kolkata 700 017  
Phone 2255 3700 – 705  
Website : [www.wbipc.com](http://www.wbipc.com)