

**WEST BENGAL INDUSTRIAL DEVELOPMENT CORPORATION  
NOTICE INVITING TENDER**

E-tendering in two part bidding system (Part-I: EMD & Technical Bid and Part-II: Price bid) are invited by the Managing Director, West Bengal Industrial Development Corporation Ltd (WBIDCL) from reputed Facility Management Agencies having experience in Annual Operation & Maintenance Contract (Both Electrical and other Facility Services) at 4, Camac Street, Kolkata – 700 016. The details are as follows:-

A. NAME OF THE WORK : Annual Operation & Maintenance Contract for Electrical & other Facility Services at Premises No. 4, Camac Street, Kolkata – 700 016

B. EMD & SECURITY DEPOSIT : **Rs. 1,00,000/- (Rupees One lacs Only)** by crossed demand draft dischargeable / payable at Kolkata and drawn in favor of “West Bengal Industrial Development Corporation Ltd.” Tenders without Earnest Money will be rejected.

The selected vendor will have to submit a Security Deposit of **Rs. 4,00,000/- (Rupees four lacs only)**

C. COST OF TENDER DOCUMENT : **Rs. 1000/- (Rupees One Thousand Only)**

Cost of Tender documents amount of is Rs 1000/- (Rupees One Thousand Only) (non-refundable and non-adjustable) per document, payable in Pay order/ Demand Draft. All Pay Orders / Demand Drafts must be drawn in favor of “West Bengal Industrial Development Corporation Ltd” and made payable at Kolkata.

Tenders without Cost of Tender Document will be rejected.

D. AVAILABILITY OF TENDER DOCUMENT: Tender document may be downloaded from e-procurement portal [www.wbtenders.gov.in](http://www.wbtenders.gov.in) from 17.1.2015.

E. ELIGIBILITY CRITERIA : a. Financial Eligibility Criteria: The applicant should have an Average Annual Turnover in last 3 years ending 31st March 2014 not less than 30 lakh per year.

b. Technical Eligibility Criteria: i) The applicants should have completed similar type of work of “Annual Facility Management & Maintenance” with value not less than Rs. 10 lakhs and with proven technical and financial capacity in last 7 years ending 31st March 2014. Possessing required infrastructure for the above work ia

mandatory. Contractor should follow Indian Electricity Rule, 1956 as amended and other related norms strictly while executing the work. ii) Current Manpower Strength of the Organization should not be less than 50 on role, with proven documents. (i.e. EPFO Challan/ Copy of Salary register) iii) The organization should have full strength office in and around Kolkata/Howrah (Sadar). Proven documents for the same should be submitted with Tender Documents.

F) IMPORTANT DATES

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| i. Date of publication of tender                             | : | 17.01.2015  |
| ii. Date & Time of Pre-Bid Queries                           | : | 22.01.2015 ; Time: 15.00 hours  |
| iii. Venue of Pre Bid meeting                                | : | WBIDCL, 3 <sup>rd</sup> Floor, Protiti,<br>23, Abanindranath Tagore Sarani<br>Kolkata – 700017, West Bengal |
| iv. Last date of submission of Tender through online         | : | 29.01.2015 up to 14.00 hrs  |
| Last date of submission of Hardcopy (Technical Bid)          | : | 29.01.2015 up to 15.00 hrs  |
| v. Date of opening of Part-I                                 | : | 30.01.2015 at 15.30 hrs in presence of all participating bidders  |
| vi. Opening of Price Bid only of Successful Technical Bidder | : | 02.02.2015 at 15.00 hrs   |

**Important Note: All bidders are requested to attend the Pre bid meeting on 22.01.2015 at 15.00 Hrs. at WBIDC office at 23, Abanindranath Thakur Sarani, Kolkata – 700 017**