

NOTICE INVITING TENDER

For

Installation and Erection of Telecom Tower with Wi-Fi at Milan Mela

NIT NO:WBTPO/13/2014-15 dated 29.06.2015

WEST BENGAL TRADE PROMOTION ORGANISATION

(MILAN MELA)

**3, J.B.S. Haldane Avenue
Kolkata – 700046
Tel : +91-33-22517513
Fax : +91-33-22517513
Web: www.wbtpo.in**



NOTICE INVITING TENDER

West Bengal Trade Promotion Organization invites offers from reputed and competent Telecom Infrastructure Providers to erect a telecom tower & provide Wi-Fi facilities at Milan mela.

BACKGROUND:

During large fairs and exhibitions huge number of people visit the fair and exhibition complex of WBTPO i.e. Milan Mela Complex at 3 JBS Hladane Avenue, Kolkata-700046. As a result of massive footfall, the telecom & internet connectivity gets jammed. In order to provide a better connectivity experience to all our visitors WBTPO proposes to install and erect a telecom tower that will support the leading telecom service provider of the city and strengthen the network strength and connectivity of Mobile phone & Wi-Fi users at Milan Mela.

SCOPE OF WORK:

A. Installation of telecom towers on the land

A network tower may be installed through two modules. The cost of installation would be borne by the selected bidder. This network tower will support all Telecom Service Providers to provide use of mobile & Wi-Fi facilities to all beneficiaries across Milan mela premises . The vendor has to provide the plan ,design & network architecture & implementation details.Bidders need to survey the buildings & open area of Milan mela to access points & type of access points required at Milan mela.

B. Space Requirements-

Space requirements shall be mentioned in the offer in detail.

C. Revenue Plan :

Quote the amount to be paid to WBTPO monthly/yearly as rent .

D. Cost Bearing:

The cost of installation ,maintenance and all other allied costs for such work (running cost including power consumption cost will be borne by the firm itself during the contact period.

1. COMMON CONDITIONS

- Bidders should view this Tender Documents carefully and ensure that they can provide all the necessary infrastructure and personnel to support fully the operations and achieve the given objectives of services requested; Any deviation or substitution may be highlighted on a separate statement;
- The Bidder is expected to have sufficient experience in handling operation and execution of work.
- Bidders must acquaint themselves with the area of operation before submission of the bid and shall ensure that they are well acquainted with the job site ,civil and electrical set ups and their connecting path .
- WBTPPO will in no case be responsible or liable for any costs associated with the preparation ,installation, erection and maintenance of the Telecom Tower regardless of the outcome.
- WBTPPO reserves to itself the right to withdraw from the tendering process if the bids received are found unacceptable on a techno-commercial evaluation and not liable to accept the highest offer.

2 ELIGIBILITY CRITERIA:

- 2.1 The bidder must be an Telecom Infrastructure Provider and must have proven experience in the field.
- 2.2 Must have an office in Kolkata.
- 2.3 The bidder must have tie-ups or liaison with all the leading telecom service providers in Kolkata.

3. Location of Installation:

At Milan Mela Complex :

- On Ground Of Milan Mela. Location shall be fixed after seeking approval from the authority of WBTPPO.

4. Procedure for Submission of Sealed Bids:

The Tenderers must submit their bids in two parts in separate sealed covers prominently super scribing as Part I **“Techno-commercial Bid (in duplicate)”** and EMD and Part II **“Price Bid”** and also indicating on each of the covers the Tender Number & Tender due Date.

Part I : Techno Commercial Un-priced Bid

Techno Commercial Un-priced bid should contain complete Technical and Commercial details including data sheets, drawings and relevant technical documents without price. If the price is mentioned by mistake or deliberately in the Techno Commercial Bid, the said bid shall be liable for disqualification. The Earnest Money Deposit of **Rs. 50000.00** through Demand Drafts/Manager’s Cheque in favour of WBTPPO shall be attached along with.

Part II : Price Bid:

Price bid in a separate sealed envelope with full details of taxes and duties . Price Quoted shall mean to show the Rental Plan that the bidder will offer to WBTPPO. The bid shall clearly indicate Basic Monthly Rent/ Annual Rent .

These two sealed covers (Part I and Part II) shall together be put in a third envelope & be sealed(Cover III). And this sealed cover shall be super- scribed with “Tender for Erection and Insallation of Telecom Tower with Wi-Fi facility at Milan Mela” & be submitted to :

The Chief Executive Officer
West Bengal Trade Promotion Organization(WBTPPO)
3.JBS Hladane Avenue Kolkata – 700 046
Tel / Fax :(+91-33) 2251-7513
Website: www.wbtpo.in

5. Bidding Process and Filling Requirements:

- Offer of the tenderer must be complete in all respects and shall be submitted together with requisite information and appendices within the due date. Tender should be complete and free from any ambiguity or changes. The tender should be neatly filled up and signed in all pages by the authorized signatory of the organization. Offers should be submitted in duplicate in A4 paper.

- Details of plan of work, requirements for power , space to mentioned clearly as per annexure -1.

- Items required to complete the work but not mentioned in the Bill of Material should be considered by the tenderer.

- The bidders bid and any annotation or accompanying documentation shall be in English language. However, any printed literature written in another language may be provided if it is accompanied by an English translation of its pertinent passages, in which case the English translation shall govern.

- The bidder shall sign the proposal, stating the name of the entity to whom the Work / Service Order is to be awarded. Each page of the bid shall be duly signed and sealed by an authorized officer from the Bidder's organization.

- Bidders shall indicate their full address and telegraphic / phone / fax / e-mail address in the bid document.

- Bidder will submit the Bid package in its entirety and no alterations will be made to the documents or the wording therein. The bid package will be signed by a duly authorized Officer or Representative of the Company.

- Telegraphic / email / Tele fax offers, whether received directly by WBTPPO or otherwise shall not be considered.

The bid shall be kept valid for 6 (Six) months from the date of opening. In exceptional circumstances WBTPPO may solicit the bidder's consent to an extension of the period of validity. WBTPPO reserves the right to cancel all or any of the quotations as received. The work order will

be given for the work as per relevant rules and regulations after examining the quotations. WB reserves the right to order either in part or full of the tender quantity.

5. Evaluation and Comparison of Bids:

Techno-commercial Evaluation:

After opening the bids, the bid document submitted by each bidder will be examined. Any bid which does not meet the technical and commercial requirements set forth in the tender document will be rejected. To assist in the technical evaluation of bids WBTPPO may, at its discretion, ask a bidder for clarifications. The request for clarifications and the response shall be in writing. After evaluation of Techno-commercial bid, 'Price Bid' of the techno – commercially suitable Tenderers will be opened.

Price Evaluation:

In the event of discrepancy between the amount stated in figures and words, the rates quoted in words shall be deemed to be the correct amount. Price Quoted shall mean to show the Rental Plan that the bidder will offer to WBTPPO.

GENERAL TERMS AND CONDITIONS

1. **Communication**

All communications, correspondence & documentation requested in this tender document shall be sent to the below address.

The Chief Executive Officer
West Bengal Trade Promotion Organization(WBTPO)
3.JBS Hladane Avenue Kolkata – 700 046
Tel / Fax :(+91-33) 2251-7513
Website: www.wbtpo.in
Contact Person : Shri. S.K.Majumder

2. **Definitions**

The Company shall mean West Bengal Trade Promotion Organization(WBTPO)
The Contractor shall mean the party in whose favor the Work Order will be issued

3. **Taxes**

Bidder to clearly specify prevailing rate of taxes and duties, as applicable .

4. **Payment Terms**

Successful bidders shall deposit to WBTPO through Demand Draft/Bankers Cheque the amount equivalent to 1 yrs rent in advance within 15 days from the date of placement of work order. Similarly the rent for the next 12 months shall have to be deposited within the 2nd week of 13th month from the date of placement of order.

5. **Earnest Money Deposit**

Rs. 50000/- (Rupees Fifty Thousand only) in the form of Demand Draft/Bankers Cheque drawn on any one of the RBI approved listed Bank for Government transaction. The same shall be in favour of **“West Bengal Trade Promotion Organization”** payable at Kolkata. The said Demand Draft/Bankers Cheque should be submitted to the office of WBTPO on or before the last date of submission of bid.

Note: EMD must remain valid for a period of 3 (Three) months.

6. **Duration of Contract :**

The duration of the contract is for a period of 2 years from the date of order. The duration of contract may be extended if WBTPPO feels satisfied with the, services delivered by the service provider on mutually agreed terms & rates.

7. Indemnity

Successful Tenderer to defend WBTPPO against any and all claims, costs, expenses, damages and liabilities of any nature whatsoever arising from or pertaining to the performance of this Work Order.

8. Penalty/ Termination

Any non performance / indiscipline / violation of contractual obligation either through complaints or otherwise would be taken up by the Company and they would have the right to call for written explanation and impose financial penalty .If the occurrence of the same is repeated twice, then WBTPPO shall have the right to terminate the contract & invoke and forfeit the Performance Bank Guarantee.

9. Dispute

In case of any dispute, decision of the CEO, WBTPPO Ltd. shall be final and binding on all the stakeholders.

10. Work Order

The selected bidder will be issued Work Order by WBTPPO. The

Following documents shall be deemed to form and be read and construed as part of the Work Order:

- a) Form of Tender and Instructions to Tenderers
- b) General and other Clauses of contract
- c) Scope of work
- d) Agreement
- e) Performance Bank Guarantee
- f) The Financial Bid
- g) Bidder's offer including all related clarifications, modifications, intimations, communications and correspondence between the bidder and WBTPPO

- h) Work Order issued by WBTPPO
- i) All Correspondence by which the tender is added or amended, varied or modified in any way

11. TERMINATION

WBTPPO may terminate the contract by serving a one month notice to the Contractor.

12. COMMENCEMENT

The job shall have to be commenced within 7 days from the date of handing over site.

13. COMPLETION PERIOD

The entire job (Commissioning of the service) shall have to be completed within 3 months from the date of handing over of site.

14. DAMAGE TO PERSONS AND PROPERTY

The contractor shall indemnify and keep indemnified the employer against all losses and claims for injuries or damages to any person or property whatsoever which may arise out of or in consequence of the construction and maintenance of works and against all claims, demands, proceedings, damages, costs, charges, expenses, whatsoever in respect thereof in relation thereto.

15. GOVERNING LAWS

This RFP Document and the contract shall be governed by and interpreted in accordance with Laws in force in India. The courts at Kolkata shall have exclusive jurisdiction in all matters arising under the contract

16. MATERIAL AT SITE

Materials before & after erection/installation/commissioning shall be entirely at the Contractors risk and cost.

17. REIMBURSEMENT OF ENERGY CONSUMPTION :

Electricity consumed shall be on actual to be taken from the electric sub-meter & the rate to be imposed @ 1.2 times the CESC claims from WBTPPO.

18. SUBMISSION: The last date of submission of the offer is 15.07.15 by 3 pm to WBTPPO, Milan mela,3 JBS Haldane Avenue, Kolkata -700046

Three Regular Clients: Registered & Listed companies

Name of clients			
Address			
Start date (month/year)			
Completion date (month/year)			
Details of Work in similar nature:			
Project Value in Rs.			

Three Best Projects of Similar Nature

List of Telecom service providers associated with:

Detailed plan of work:

Details of Work Plan :

For Erection On Ground

- SPACE REQUIREMENT in sq.ft
- LENGTH and WIDTH OF TOWER/POLE
- POWER requirement
- CONNECTING MODE (underground,overhead,any other)
- SAFETY STEPS
- ANY OTHER requirements
- Time Required from Installation and commissioning
- Capacity for coverage
- Service Providers the bidder will support.

Price Schedule:

A

Monthly Fixed Rent that shall be paid to WBTPO	Amt in Rs.
% increase for increase in Telecom Service Providers	Amt in Rs.

B

Estimated Cost of Work	Price in Rs.
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