



WEST BENGAL INDUSTRIAL DEVELOPMENT CORPORATION LIMITED

(A Government of West Bengal Enterprise)

Corporate Identity Number U75142WB1967SGC026988

No: WBIDC/CC/218/2016-17/NIQ 1

Date: 2nd September 2016

NOTICE INVITING QUOTATION FOR MAINTENANCE OF THE WEBSITE

West Bengal Industrial Development Corporation Ltd (WBIDC) invites sealed quotations are from reputed agencies for the work of **Maintenance of the Website of WBIDC www.wbidc.com** for the period of six months from 01.10.2016 to 31.03.2017.

Terms and Conditions

1. Name of Work
2. Period of Work
3. Validity of Contract: The validity of the Maintenance Contract shall be initially for six months from the date of award of contract and extendable upto 1 year (next 6 months), in case services of the agency are found satisfactory by WBIDC.
4. Rates: The Maintenance Contract shall be inclusive of the parts and labour charges. The rate quoted should be inclusive of all taxes, duties, delivery charges, incidental charges etc.
5. Selected Agency shall have a dedicated personnel servicing WBIDC. Working day is 24X7 and the agency should attend on any day.
6. Preventive maintenance shall be carried out if required. All the security measure should be taken to prevent the site form malware, antivirus & hacking.
7. Time is the essence of the contract, hence work should be taken up immediately upon receipt of order without any deviation.
8. The selected agency shall be ready to take up work beyond the area of work if felt necessary and asked by WBIDC for which payment may be made accordingly.
9. The agency quoting the lowest rate may be selected as the implementing agency.
10. Quotations must be clearly written or typed without any cutting or over writing. Agencies shall submit the quotations within 2 pm of 16th September 2016 positively at West Bengal Industrial Development Corporation, Protiti, Abanindranath Tagore Sarani, Business Synergy Centre,Kolkata-700017

Registered Office

23 Abanindranath Thakur Sarani, Kolkata, India 700017

Phone: +91 33 2255 3700 Fax: +91 33 2255 3737/3888

E-Mail : wbidc@wbidc.com URL : www.wbidc.com



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11. All NIQs should be addressed to The Executive Director, West Bengal Industrial Development Corporation Protiti, Abanindranath Tagore Sarani, Kolkata-700017 should be submitted to Business Synergy Centre Deputy (Corporate Communication) by 2pm of 16th September 2016 at the said office.

12. Please indicate your Permanent Income Tax Number (PAN Number) on your Invoice. Payment shall be made electronically upon submission on invoice.

For any queries call at 2255-3781

Executive Director
WBIDC Limited