



West Bengal  
Industrial Development  
Corporation

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**Notice Inviting Quotation**  
***for***  
**Security & Surveillance Service**  
**For**  
**Vidyasagar Industrial Park**  
**at**  
**Kharagpur, West Bengal**

REFERENCE NO: – WBIDC/VIP/O&M/2014-15  
Proposal Issue Date : 14/07/2016  
Date of Submission of Quotation : 25/07/2016

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West Bengal Industrial Development Corporation Limited  
(A Government of West Bengal Undertaking)  
23, Abanindranath Tagore Sarani (Camac Street),  
Kolkata-7000017

Sealed quotations are invited from reputed Security & Surveillance Provider Agencies for Security Service at Vidyasagar Industrial Park at Kharagpur. The agencies submitting the quotation must have an experience of at least five (5) years in this type of Service. Agencies having the requisite experience need only apply based on the under mentioned specifications:-

- ❖ Location of Park: West Bengal Industrial Development Corporation Limited has set up Vidyasagar Industrial Park at Kharagpur. The Industrial Park is located at North-Eastern end of Kharagpur.
- ❖ Details of Security & Surveillance Service (Per Month Basis)

**DEPLOYMENT OF HUMAN RESOURCES:**

Area of Service	Dept. Allocated	Service Frequency	Service Requirement
Security & Surveillance	Security	7 Days/Week	16 Hours/Day Shift – A (6AM-2PM) Shift – B (2PM-10PM)

**Deployment of Manpower according to shift on daily basis.**

SHIFT	GATES			Common Area in the entire park (Patrolling as and when necessary)
	Entry point at NH – 60 of the Park	Entry point at NH – 6 of the Park	Entry point at OT Road of the Park	
A – Shift (6AM - 2PM)	1Guard	1 Guard	1 Guard	Common Area in the entire park (Patrolling as and when necessary)
B – Shift (2PM - 10PM)	1Guard	1 Guard	1 Guard	Common Area in the entire park (Patrolling as and when necessary)
GENERAL SHIFT (9AM-5PM)	1 Supervisor			

## Description

Sl .No	Description of Item	Basic Price	Qty	Amount (Rs)
1	Security Guards		6 persons	
2	Security Supervisor		1 person	

### ❖ Terms & Conditions:

1. The price should be quoted excluding of Service Taxes. Service Tax will be paid by WBIDC on the basis of prevailing rates.
2. Prospective Bidders should inspect the site before submission of proposal under intimation to the concerned person of WBIDC as stated in the Sl.No. 10
3. Sealed quotation should be addressed to The Managing Director, WBIDC “Protiti”, 23, Abanindranath Thakur Sarani, Kolkata – 700 017, should be submitted to WBIDC office, 4<sup>th</sup> Floor on or before 25/07/2016 till 15.00 hrs. Any Proposal received after the closing time for submission of proposals will not be accepted.
4. An authorized representative of the company should initial at all pages of the Proposal.
5. WBIDC reserves the right to accept or reject any or all quotations without assigning any reasons and is not bound to award work to the lowest bidder.
6. Agency while submitting the sealed quotation must also submit documents (attested) w.r.t. work experience of at least 5 years in this type of Service.
7. Selection will be made based on particulars and documents furnished by the applicant as required and satisfactory verification carried out by WBIDC. If any information furnished by the applicant is found incorrect at a later stage they shall be liable to be debarred from tendering & taking up the work. WBIDC reserves the right to verify the particulars furnished

by the applicant independently. Any form of canvassing shall be deemed as reason for disqualification.

8. The manpower to be deployed must have requisite qualification, experience & statutory certificates wherever required.
9. WBIDC reserves the right to terminate the work if the agency fails to execute the work as per time.
10. For any clarification in this regard, the agency may contact Shri Kanchan Mondal, EA (Projects), WBIDC, Phone No. : 033-22553756, Mobile: 9433236840