

NOTICE INVITING QUOTATION

Notice Inviting Quotation for Design and Fabrication of 400 sq.ft. stall at Kanchanjunga Stadium Grounds, for "Uttar Banga Utsav-2014" from 20th January to 26th January, 2014.

Sealed quotations are invited from reputed design and fabricating agencies for design, fabrication and supervision of a 400 sq.ft. built up stall at Uttar Banga Utsav-2014 to be held at Kanchanjunga Stadium, Siliquri from 20th to 26th January 2014.

Agencies participating in the NIQ may quote on the basis of the following items as listed below by 1200 hrs on 17.01.2014 positively.

Agencies may quote all inclusive cost for:

1. Stall Area: Design, fabrication, Decoration, Printing, Paneling & Supervision.
2. Display of panels : 10 nos Backlit panels of size 6' x 3'. 01 no of backdrop of 6' x 6'. Panels to be designed and printed by the agency.
3. Seating Arrangement: for not less than 02 persons. A separate discussion area for 4 persons with glass table and separation to be made.
4. Arrangement of not less than 01 Hostesses
5. Daily floral arrangement
6. Adequate provision of fixing of Backlit panels
7. Daily maintenance/cleaning of the Stall
8. Additional Electrical Fittings (if required)
9. Carpeting of the entire Floor area
10. 4" raised platform (or as found suitable) with blue carpet
11. Waste Bin- 02 nos
12. Fascia in front- 01 no
13. Cost of electricity demand and consumption charges to be borne by the agency initially which will be reimbursed after the completion of the event.
14. 42" plasma TV/LCD with DVD player- 01 no
15. Catalogue stand : 02 nos
16. Reception table with lockable drawers at least : 01 nos
17. Should arrange to obtain all necessary permission/clearances from local authorities as required including clearance from Fire Department
18. Arrangement of fire fighting system in the pavilion
19. It may be noted that fabricators will have to make use of modern/space saving and modular systems for smart and sleek looks. The stall should have a mix of plywood/modular system, glass/brass materials. Usage of fire retardant materials for making the pavilion.
20. Minor addition and alteration may have to be done depending upon requirement of the pavilion without any extra cost.
21. Arrangement of still photography of the stall and visits to stalls by officials

22. Glass fishbowl for dropping of business cards 01 no.
23. Visitors Book
24. Laptop in good condition with internet facilities: 01 no with WBIDC logo branding on the laptop.
25. Low height potted plants with clean flower pots: 10nos
26. Arrangement of packaged drinking water : 6 ltrs per day

All NIQs should be addressed to the Managing Director, West Bengal Industrial Development Corporation, Protiti, 23 Abanindranath Thakur Sarani, Kolkata – 700017 and should be submitted to Manager (Corporate Communication) by 1400 hrs on 16.01.2014 on the first floor of the said office.

**Managing Director
WBIDC**