



Request for Quotation

For

**Cleaning and cutting of compensatory water bodies (7.53 acres) at Food Park
and Poly Park, Mouza Jaladhulagori, Sankrail, Howrah**

RFQ No. : WBIDC/FP&PP/WATER BODIES/2017/01

RFQ Issue Date : 27.05.2017.

RFQ submission Last Date : 07.06.2017.

May, 2017.

**WEST BENGAL INDUSTRIAL DEVELOPMENT CORPORATION
LIMITED**

"Protiti",

23, Abanindranath Tagore Sarani, (Camac Street)

Kolkata - 700017,

West Bengal, India

Email: wbidc@wbidc.com

visit us at: www.wbidc.com



1. WBIDC invites sealed **Request for Quotation** from resourceful, experienced Contractors for **Cleaning and cutting of compensatory water body (appx 7.53 acres) along with disposal of the material outside the premises of the site at Food Park and Poly Park, Mouza Jaladhulagori, Sankrail, Howrah.**
2. Eligibility Criteria : To qualify technically in the NIT, each bidder should have the following criteria :
 - (i) The P/L & Balance Sheet of the last three years (2016-17, 2015-16 , 2014-15) ;
 - (ii) PAN Card Xerox copy.
 - (iii)VAT / service tax registration
 - (iv)Trade licence.
3. WBIDC reserves the right to accept or reject any or all quotations without assigning any reasons thereof and is not bound to award work to the lowest bidder.
4. Selection will be made based on particulars and documents furnished by the applicant as required and satisfactory verification carried out by WBIDC. If any information furnished by the applicant is found incorrect at a later stage they shall be liable to be debarred from tendering & taking up the work. WBIDC reserves the right to verify the particulars furnished by the applicant independently. Any form of canvassing shall be deemed as reason for disqualification.
5. **Scope of work:** Cleaning and cutting of compensatory water body (appx 7.53 acres) along with disposal of the excavated material outside the premises of the Food Park-I, I, III and Poly Park.
6. **Completion Time:** 25 days from the date of work order.
7. **INSTRUCTIONS TO THE TENDERERS :**
EARNEST MONEY DEPOSIT (E.M.D.)
 - a) The amount of earnest money deposit (EMD) shall be **Rs. 10,000/- (Rupees ten thousand only)** in the form of DD, drawn in favour of **WEST BENGAL INDUSTRIAL DEVELOPMENT CORPORATION LIMITED** payable at **Kolkata.**
 - The successful bidder's EMD will be discharged after completion of 6 (six) months Defect Liability Period.
 - If the successful bidder fails to complete the job in all respect upto Defect Liability Period, the EMD shall be forfeited.
 - b) RFQ should be complete in all respects. Incomplete tenders or tenders without E.M.D. shall be treated as invalid.
 - c) Last date of submission of tender is 07.06.2017 at 3.00 pm.
 - d) Date and time of opening of tender is 08.06.2017 at 3.00 pm.
 - e) Each and every page of the tender documents should bear the stamp and signature of authorized representative. Forms enclosed should be filled in without exception. The tenderer should also enclose the latest Income Tax Return and proof of VAT / Works Contract Tax Registration wherever applicable.
 - f) The rates shall be quoted in figure and words. In case of any discrepancy in rates, the rates written in words shall prevail.
 - g) The envelope containing tender documents should be sealed and bear the name of work, the name and address of the tenderer.
 - h) The Competent Authority of WBIDC, reserves the right to accept or reject any or all tenders, without assigning any reason.
 - i) Conditional tenders are liable to be rejected.
 - j) The tender for the work shall remain open for acceptance for a period of 90 days from the date of opening of tender.



- k) The EMD of unsuccessful tenderers shall be refunded within one month after the award of work to the successful tenderer. The EMD amount shall earn no Interest.
- l) **Rates quoted shall be firm and fixed and are inclusive of cost of manpower, material, machinery, tools, total disposal of excavated material to outside premises of Food Park-I,II,III and Poly Park and plant etc., all taxes (including service tax), duties and levies, insurance etc. no escalation of whatsoever nature shall be payable.**

8. SUBMISSION OF BIDS :

- a) The contractor shall submit his tender only after carefully examining the whole of the tender documents and the condition of tender. All the documents submitted (whether original or photocopy) in the bid must be legible and self-attested. Bidders are advised to inspect, examine the site properly and its surroundings and satisfy themselves before submitting their tenders.
- b) The Technical Bid and Financial Bid should be submitted in two separate envelopes clearly mentioned in '**Technical Bid**' and '**Financial Bid**'. The envelope marked as **Technical Bid** should contain Form-I, all necessary documents and **DD on account of EMD**.
- c) The envelope marked as Financial Bid should contain Form-II (Abstract of Cost)

Both these envelopes should be sealed must be kept inside a **single third envelope** and clearly super scribed as "**Cleaning and cutting of compensatory water body at Food Park and Poly Park, Mouza Jaladhulagori, Sankrail, Howrah**" and addressed to -

**Mr. Ashis Chakraborty
DGM, WBIDC
"PROTITI"
23, Camac Street,
Kolkata-700017
Phone No. 033-22553707
E-mail: ashis.chakraborty@wbidc.com**

- d) The envelope should be reached on the above address upto 3.00 pm. on 06.06.2017.
- e) **Bids will be opened on 08.06.2017 at 3.00 pm** in our office located at above address in presence of the bidders who choose to be present at the venue, date and time shown above.

9. CLARIFICATION OF BID DOCUMENTS BY WBIDC :

To assist in the examination, evaluation and comparison of bids WBIDC may, at its discretion ask the bidder for the clarification of its bid. The request for clarification and the response shall be in writing. However, no post bid clarification at the initiative of the bidder shall be entertained after opening of the tender.

10. PLACEMENT OF ORDER :

WBIDC shall consider placement of order on the bidder, whose offer has been found technically and financially acceptable. WBIDC has full right to place order fully or partially.

11. PAYMENT TERMS :

No advance payment will be made. Full and final payment will be done after successful completion of the work.

12. DISPUTES

In case of any dispute which may not be settled amicably between the contractor and WBIDC, the matter may be referred to the Managing Director of WBIDC whose opinion shall be prevailed as final and binding on all the parties and shall be subject to Kolkata jurisdiction only.

13. Termination of contract:

WBIDC may terminate the contract serving 14 days' notice in case of poor performance of the contractor.



Form of Bid

Notes on Form of Bid

The Bidder shall fill in and submit this Bid form with the Bid.

_____ [Date]

To

[Name of Employer]

Authorised Address of communication:

Telephone No. (s): Office:.....

Mobile No.

Facsimile (FAX) No.

Electronic Mail Identification (E-mail ID).....

Description of the Works: _____

1. I/We offer to execute the works described above and remedy any defects therein, in conformity with the Conditions of Contract, specifications, and Addenda for this Contract of Total Bid Price of Rs. _____ (BOTH IN FIGURES AND WORDS).
2. We undertake to commence the works on receiving the Notice to Proceed with work / work order.
3. This Bid (including all amendments) and your written acceptance of them shall constitute a binding Contract between us.
4. We understand that you are not bound to accept the lowest or any Bid you receive.
5. We hereby confirm that this Bid complies with the Bid validity and Earnest money required by the bidding documents and specified in the RFQ.

Authorized Signature: _____

Name and Title of Signatory: _____

Name of Bidder: _____

Address: _____

**FINANCIAL BID**

Name of work: Cleaning and cutting of compensatory water bodies at Food Park and Poly Park, Mouza Jaladhulagori, Sankrail, Howrah

A. ABSTRACT OF COST

SL. No.	Description of items	Unit	Rate	Amount (Rs.)
1	Cleaning and cutting of compensatory water bodies at Food Park and Poly Park, Mouza Jaladhulagori, Sankrail, Howrah	L.S		

I certify that all the terms and conditions of the RFQ are acceptable to us.

Signature of the authorized person

Name :

Designation :

Company Seal