

**Tender Notice
(For Security Surveillance Services).**

Sealed Tenders are invited from the reputed Security Service provider for providing Security Services for 24 hours at our office at 'Protiti', 23, Abanindra Tagore Sarani, Kolkata-700 017. The charges should be inclusive of all charges including contribution towards ESI, PF, Gratuity, Bonus, substitutes for weekly off, holidays, leaves and other absenteeism. This Corporation would have the option to discontinue the services and terminate the contract by giving one month notice in writing. Initially validity of contract will be for one year.

Qualification Requirement

The bidder should have experience of above work. Reference list with documentary proof to be attached on work of similar nature within the past 5 years and details of current work in hand. Following documents to be submitted : Trade Licence, Licence for Security Services, IT Return, Credentials, VAT/ ST clearance etc.

Location of Site

'Protiti', 23, Abanindranath Tagore Sarani, Kolkata-700 017.

Procedure for Submission of Sealed Bids

The Tenderers must submit their bids in sealed covers and submitted to the Managing Director, West Bengal Industrial Development Corporation Limited, 'Protiti', 23, Abanindranath Tagore Sarani, Kolkata-700 017.

Security & Surveillance

Security of the Building include security at entrance of the building, perimeter security, security of the entry/exit point of the building round the clock, 24 hrs. Security personnel have to be deployed in the gates of the building for patrolling the building. Patrolling personnel should be equipped with mobile. The agency shall maintain a register where the information of the visitors will be recorded. All measures are to be taken to regulate unauthorized entry. Security personnel are also to ensure that employees will have rotational duty roaster at least twice a year. Security & Surveillance personnel posted shall wear proper uniform and shoes and shall have badge for identification. Security personnel should be equipped with metal detector, vehicle checking mirror, sensor frame etc.

Guard for 8 hours duty	:	6 Nos.
Guard for 10 hours duty Including one lady guard	:	9 Nos.
Supervisor for 12 hours duty	:	1 No.
Security Deposit	:	Successful bidder shall be to deposit an amount of 15% of the annual charges fixed.

Accountability for Loss/Damage/Theft

Any damage/loss caused by security personnel and theft, if any during the contract period in absence of WBIDC personnel, the Agency will have bear the responsibility.

Process fees	:	Rs.2,000/- (non refundable)
Pre-bid meeting	:	08.08.2013 at WBIDC office.
Last Date of submission of bid	:	16.8.2013 upto 5.00 pm
Opening of Bids	:	19.8.2013 at 3.00 pm.

Managing Director
WBIDC

West Bengal Industrial Development Corporation Ltd.
'Protiti', 23, Abanindranath Thakur Sarani
(Camac Street)
Kolkata-700 017

Tender Notice

Sealed Tenders are invited from the bonafide Security Service Providers for Security & Surveillance of Protiti, the office building of the Corporation. Interested vendors may submit bids on payment of Rs.2,000.00, non-refundable process fees.

Last date of submitting bid : 16.8.2013 upto 5.00 pm
Opening of bids : 19.8.2013 at 3.00 pm.

Please log on to www.wbidc.com for detail tender notice/information.

Managing Director
WBIDC Ltd.