



**Notice Inviting Tender
For**

**Carpentry works for doors, windows etc. including supply of timbers, fittings,
fixings all complete**

At

**Milan Mela Complex
3, JBS Haldane Avenue,
Kolkata 700046)**

**Promoted by
West Bengal Industrial Development Corporation Ltd.**

**NIT No. : WBTPPO/24/2015-16
Tender Issue Date : 06.09.2016
Tender submission Date : 20.09.2016**

September, 2016.

West Bengal Trade Promotion Organisation

**Milan Mela
3, JBS Haldane Avenue,
Kolkata 700046**



1. WBTPPO invites sealed **Tender** from resourceful, experienced Contractors for Carpentry works for doors, windows etc. including supply of timbers, fittings, fixings all complete at Milan Mela Complex, 3, JBS Haldane Avenue, Kolkata 700046.
2. **Eligibility Criteria** : To qualify technically in the NIT, each bidder should have the following criteria :
 - (i) The P/L & Balance Sheet of the last three years (2015-16 , 2014-15, 2013-14) ;
 - (ii) PAN Card Xerox copy.
 - (iii) VAT / service tax registration
 - (iv) Trade licence.
 - (v) Having experience in similar type of works within last 5 years a) valuing Rs. 1,45,000/- in single contract b) valuing Rs. 1,80,000/- in two different contract c) valuing Rs. 2,15,000/- in three different contract.
3. WBTPPO reserves the right to accept or reject any or all quotations without assigning any reasons thereof and is not bound to award work to the lowest bidder.
4. Selection will be made based on particulars and documents furnished by the applicant as required and satisfactory verification carried out by WBTPPO. If any information furnished by the applicant is found incorrect at a later stage they shall be liable to be debarred from tendering & taking up the work. WBTPPO reserves the right to verify the particulars furnished by the applicant independently. Any form of canvassing shall be deemed as reason for disqualification.
5. **Scope of work** : As per Schedule of work (enclosed)
6. **Completion Time**: 3 weeks from the date of handing over of site.
7. **INSTRUCTIONS TO THE TENDERERS** :

EARNEST MONEY DEPOSIT (E.M.D.)

- a) The amount of earnest money deposit (EMD) shall be **Rs. 5,000/- (Rupees five thousand only)** in the form of DD, drawn in favour of **WEST BENGAL WEST BENGAL TRADE PROMOTION ORGANISATION** payable at **Kolkata**.
 - The successful bidder's EMD will be discharged after completion of 6 (six) months Defect Liability Period.
 - If the successful bidder fails to complete the job in all respect upto Defect Liability Period, the EMD shall be fortified.
- b) Tender Form should be complete in all respects. Incomplete tenders or tenders without E.M.D. shall be treated as invalid.
- c) Last date of submission of tender is 20.09.2016 at 2.00 pm.
- d) Date and time of opening of tender is 20.09.2016 at 3.00 pm.
- e) Each and every page of the tender documents should bear the stamp and signature of authorized representative. Forms enclosed should be filled in without exception. The tenderer should also enclose the latest Income Tax Return and proof of VAT / Works Contract Tax Registration wherever applicable.
- f) The rates shall be quoted in figure and words. In case of any discrepancy in rates, the rates written in words shall prevail.
- g) The envelope containing tender documents should be sealed and bear the name of work, the name and address of the tenderer.
- h) The Competent Authority of WBTPPO, reserves the right to accept or reject any or all tenders, without assigning any reason.
- i) Conditional tenders are liable to be rejected.
- j) The tender for the work shall remain open for acceptance for a period of 90 days from the date of opening of tender.



- k) The EMD of unsuccessful tenderers shall be refunded within one month after the award of work to the successful tenderer. The EMD amount shall earn no Interest.
- l) **Rates quoted shall be firm and fixed and are inclusive of cost of manpower, material, machinery, tools and plant etc., all taxes (including service tax), duties and levies, insurance etc. no escalation of whatsoever nature shall be payable.**

8. SUBMISSION OF BIDS :

- a) The contractor shall submit his tender only after carefully examining the whole of the tender documents and the condition of tender. All the documents submitted (whether original or photocopy) in the bid must be legible and self-attested. Bidders are advised to inspect, examine the site and its surroundings and satisfy themselves before submitting their tenders.

All the documents must be kept in a single envelope and clearly super scribed as **“Carpentry works for doors, windows etc. including supply of timbers, fittings, fixings all complete at Milan Mela Complex, 3, JBS Haldane Avenue, Kolkata 700046”** and addressed to -

**The CEO
West Bengal Trade Promotion Organisation
Milan Mela
3, JBS Haldane Avenue,
Kolkata 700046**

- b) The envelope should be reached on the above address upto 14.00 Hrs. on 20.09.2016
- c) Bids will be opened on 20.09.2016 at 3.00 PM in our office located at above address in presence of the bidders who choose to be present at the venue, date and time shown above.

9. CLARIFICATION OF BID DOCUMENTS BY WBTPPO :

To assist in the examination, evaluation and comparison of bids WBTPPO may, at its discretion ask the bidder for the clarification of its bid. The request for clarification and the response shall be in writing. However, no post bid clarification at the initiative of the bidder shall be entertained after opening of the tender.

10. PLACEMENT OF ORDER :

WBTPPO shall reserve the right to split the contract between tenderers.

11. DISPUTES

In case of any dispute which may not be settled amicably between the contractor and WBTPPO, the matter may be referred to the Managing Director of WBTPPO whose opinion shall be prevailed as final and binding on all the parties and shall be subject to Kolkata jurisdiction only.

12. Termination of contract:

WBTPPO may terminate the contract serving 14 days notice in case of poor performance of the contractor.

13. Estimated Cost of the work:

Rs.1, 79,415/-(One lakh seventy nine thousand four hundred fifteen only)

I/We agree to execute the work at
.....% above / below/ at par the
estimated cost.

**Signature with seal of the
authorized official of the
tenderer.**

Schedule of work for carpentry works for doors, windows etc. including supply of timbers, fittings, fixings all complete at Milan Mela

Sl. No.	Description of Items	Unit	Rate	Quantity	Amount
1	Dismantling all types of masonry excepting cement concrete plain or reinforced, stacking serviceable materials at site and removing rubbish as directed within a lead of 75 m. a) In ground floor including roof. Ref: PWD Schedule Page no-8/1/a,BW	Cum.	451.00	0.090	40.59
2	Removal of rubbish,earth etc. from the working site and disposal of the same beyond the compound, in conformity with the Municipal /Corporation Rules for such disposal, loading into truck and cleaning the site in all respect as per direction of Engineer in charge Ref: PWD Schedule Page no-10/13,BW	Cum.	168.00	0.090	15.12
3	Ordinary Cement concrete (mix 1:2:4) with graded stone chips (20 mm nominal size) excluding shuttering and reinforcement,if any, in ground floor as per relevant IS codes. a) Pakur Variety (Ref: PWD Schedule Page no-12/5,BW)	Cum.	4603.00	0.090	414.27
4	Wood work in door and window frame fitted and fixed in position complete including a protective coat of painting at the contact surface of the frame exluding cost of concrete, Iron Butt Hinges and M.S clamps. (The quantum should be correted upto three decimals). (c) Sal : Siliguri. Ref: PWD Schedule Page no-88/1/c,BW	Cum.	113667.00	0.587	66665.70
5	Supplying solid flush type doors of commercial quality, the timber frame consisting of top and bottom rails and side styles of well seasoned timber 65mm wide each and the entire frame fitted with 37.5mm wide battens places both ways in order to make the door of solid core and internal lipping with Garjan or similar wood veneers using phenol formaldehyde as glue etc. complete, including fitting, fixing shutters in position but excluding the cost of hinges and other fittings in ground floor. (b) 32 mm thick shutters (single leaf) (Ref: PWD Schedule Page no-128/101/b,BW)	SQM	2785.00	30.030	83633.55
6	Scantling upto 50mm wide and 12mm thick (chamfering or rounding) for ceiling/partion battens including fitting, fixing in position with washers, coach screws etc. complete.: b) Sishu / Champ / Badam / Gamar / Bhola / Mogra / Hallak Ref: PWD Schedule Page no-138/125/b,BW	R.M.	87.00	83.4	7255.80
7	(a) Priming one coat on timber or plastered surface with synthetic oil bound primer of approved quality including smoothening surfaces by sand papering etc. Ref: PWD Schedule Page no-176/7/a,BW	SQM	41.00	114.1	4676.92

Sl. No.	Description of Items	Unit	Rate	Quantity	Amount
8	(A) Painting with best quality synthetic enamel paint of approved make and brand including smoothening surface by sand papering etc. including using of approved putty etc. on the surface, if necessary : (a) On timber or plastered surface : With other than hi-gloss of approved quality- (iv) Two coats (with any shade except white) Ref: PWD Schedule Page no-176/8/a,BW	SQM	80.00	114.1	9125.70
9	Providing and fixing ISI marked oxidised M.S. pressed butt hinges with necessary screws etc. complete. 100mm. X 58mm. X 1.90mm. DSR 2014, Item no 9.57.2	Nos.	27.55	90	2479.50
10	Providing and fixing ISI marked oxidised M.S. tower bolt black finish, (Barrel type) with necessary screws etc. complete : 200x10 mm DSR 2014, Item no 9.63.3	Nos.	58.65	17	997.05
11	i) Iron hasp bolt of approved quality fitted and fixed complete (oxidised) with 16mm dia rod with centre bolt and round fitting. (b) 250mm long. (Ref: PWD Schedule Page no-93/27/b,BW)	Nos.	184.00	17	3128.00
12	Providing and fixing ISI marked oxidised M.S. handles conforming to IS:4992 with necessary screws etc. complete : 125 mm DSR 2014, Item no 9.66.1	Nos.	28.90	34	982.60
				Total	179414.79
				Say=	179415.00