

NOTICE INVITING TENDER

For

Construction of additional toilet at Milan Mela Complex

NIT NO: WBTPO/14/2014-15 **Dated: 16.07.15**

WEST BENGAL TRADE PROMOTION ORGANISATION

(MILAN MELA)

3, J.B.S. Haldane Avenue

Kolkata – 700046

Tel : +91-33-22517513

Fax : +91-33-22517513

Web: www.wbtpo.in



NOTICE INVITING TENDER

West Bengal Trade Promotion Organization invites offers for construction of a toilet in hall no.4 at Milan mela.

SCOPE OF WORK:

A. Location of the construction :

Hall no.4, WBTPO, Milan mela,3 JBS Haldane Avenue,Kol-700046

1. COMMON CONDITIONS

- WBTPO reserves to itself the right to cancel the tender.
- Bidders must visit site & make aware themselves about the site condition, access to site & released all other issues prior to quoting their rates.

2. ELIGIBILITY CRITERIA:

2.1 The bidder must have proven experience in similar type of jobs in State/Central Govt.State/Central Govt. Undertaking/Stautory bodies Constituted under the statute of the Central/State Govt./Renowned Organization.

3. Qualification :

- i) Average Annual financial turnover during the last 3 years should be at least 30% of the estimated cost.
- ii) Experience of having successfully completed similar works during last 7 years ending 30.06.15 in which applications are invited should be either of the following: -
 - a. Three similar completed works costing not less than the amount equal to 40% of the estimated cost.
 - or**
 - b. Two similar completed works costing not less than the amount equal to 50% of the estimated cost.
 - or**
 - c. One similar completed work costing not less than the amount equal

4. Procedure for Submission of Sealed Bids:

The Tenderers must submit their bids in two parts in separate sealed covers prominently superscribing as Part I “**Techno-commercial Bid and EMD**” and Part II “**Price Bid**” and also indicating Tender Number on each cover.

Part I : Techno Commercial

Techno Commercial Un-priced bid should contain complete Technical and Commercial details including data sheets, drawings, credentials and relevant technical documents without price.

Part II : Price Bid:

Price bid in a separate sealed envelope with full details of taxes and duties .

These two sealed covers (Part I and Part II) shall together be put in a third envelope & be sealed (Cover III). And this sealed cover shall be super-scribed with "Tender for construction of toilet at Milan Mela" & be submitted to :

The Chief Executive Officer
West Bengal Trade Promotion Organization (WBTPO)
3.JBS Hladane Avenue Kolkata – 700 046
Tel / Fax :(+91-33) 2251-7513
Website: www.wbtpo.in

Bidding Process and Filling Requirements:

- Tender should be complete and free from any ambiguity or changes. The tender should be neatly filled up and signed with seal in all pages by the authorized signatory of the organization.
- The quoted rate in % above /below/at par shall be put in words & figure both.

The bid shall be kept valid for 6 (Six) months from the date of opening. WBTPO reserves the right to cancel all or any of the quotations as received. The work order will be given for the work as per relevant rules and regulations after examining the quotations. WB reserves the right to order either in part or full of the tender quantity.

5. Evaluation and Comparison of Bids:

Techno-commercial Evaluation:

After opening the bids, the bid document submitted by each bidder will be examined. Any bid which does not meet the technical and commercial requirements set forth in the tender document will be rejected. To assist in the technical evaluation of bids WBTPO may, at its discretion, ask a bidder for clarifications. The request for clarifications and the response shall be in writing. After evaluation of Techno-

commercial bid, 'Price Bid' of the techno – commercially suitable Tenderers will be opened.

Price Evaluation:

In the event of discrepancy between the amount stated in figures and words, the rates quoted in words shall be deemed to be the correct amount. Price Quoted shall mean to show the construction cost .

GENERAL TERMS AND CONDITIONS

1. **Communication**

All communications, correspondence & documentation requested in this tender document shall be sent to the below address.

The Chief Executive Officer

West Bengal Trade Promotion Organization(WBTPO)

3.JBS Hladane Avenue Kolkata – 700 046

Tel / Fax :(+91-33) 2251-7513

Website: www.wbtpo.in

Contact Person : Shri. S.K.Majumder

2. **Definitions**

The Company shall mean West Bengal Trade Promotion Organization(WBTPO)

The Contractor shall mean the party in whose favor the Work Order will be issued

3. **Taxes**

Bidder to clearly specify prevailing rate of taxes and duties, as applicable .

4. **Earnest Money Deposit**

Quotation must accompany the earnest money of **Rs. 4509/- (Rupees Four Thousand Five hundred & Nine only)** in the form of Demand Draft/Bankers Cheque drawn on any one of the RBI approved listed Bank for Government transaction. The same shall be in favour of "**West Bengal Trade Promotion Organization**" payable at Kolkata. The EMD deposited by the successful tenderer shall be converted into security deposit & an amount shall be deducted from the vendors RA bill/bills together with the EMD shall I make a total amount of 10% of the executed work to form SD & this amount shall be refunded after expiry of maintenance period of 6 months from the date of completion of the work.

EMD must remain valid for a period of 3 (Three) months. The EMD deposited by the unsuccessful bidders shall be refunded after finalization of the contract.

5. **Indemnity**

Successful Tenderer to defend WBTPO against any and all claims, costs, expenses, damages and liabilities of any nature whatsoever arising from or pertaining to the performance of this Work Order.

6. **Penalty/ Termination**

Any non performance / indiscipline / violation of contractual obligation either through complaints or otherwise would be taken up by the Company and they would have the right to call for written explanation and impose financial penalty .If the occurrence of the same is repeated twice, then WBTPO shall have the right to terminate the contract & invoke and forfeit the Performance Bank Guarantee.

7. **Dispute**

In case of any dispute, decision of the CEO, WBTPO Ltd. shall be final and binding on all the stakeholders.

8. **TERMINATION**

WBTPO may terminate the contract by serving a one month notice to the Contractor.

9. **COMMENCEMENT**

The job shall have to be commenced within 7 days from the date of handing of site.

10. **COMPLETION PERIOD**

The entire job (Commissioning of the service) shall have to be completed within 6 weeks from the date of handing over of site.

11. **DAMAGE TO PERSONS AND PROPERTY**

The contractor shall indemnify and keep indemnified the employer against all losses and claims for injuries or damages to any person or property whatsoever which may arise out of or in consequence of the construction and maintenance of works and against all claims, demands, proceedings, damages, costs, charges, expenses, whatsoever in respect thereof in relation thereto.

12. **GOVERNING LAWS**

The contract shall be governed by and interpreted in accordance with Laws in force in India. The courts at Kolkata shall have exclusive jurisdiction in all matters arising under the contract

13. **MATERIAL AT SITE**

Materials before & after construction shall be entirely at the Contractors risk and cost.

14. **SUBMISSION**: The last date of submission of the offer is **07.08.15** by **3 pm** to WBTPO,
Milan mela,3 JBS Haldane Avenue, Kolkata -700046

Annexure -I

| | | | |
|---|--|--|--|
| Name of clients | | | |
| Address | | | |
| Start date (month/year) | | | |
| Completion date (month/year) | | | |
| Details of Work in similar nature: | | | |
| Work order value in Rs. | | | |

Annexure -II

Estimated cost of work:

Rs.225462/-

(Rupees Two lacs twenty five thousands four hundred sixty two only)

I/We agree to execute the work

at.....%

above /below/at par the
estimated cost.

**Signature with seal of the
authorized official of the
tenderer.**