

The



Kolkata **Gazette**

सत्यमेव जयते

Extraordinary
Published by Authority

BHADRA 16]

WEDNESDAY, SEPTEMBER 7, 2022

[SAKA 1944

PART I—Orders and Notifications by the Governor of West Bengal, the High Court, Government Treasury, etc.

GOVERNMENT OF WEST BENGAL
Department of Industry, Commerce & Enterprises
4, Abanindranath Tagore Sarani (Camac Street), Kolkata-700 016

No. 432-ICE-14011(99)/22/2020-IPI SECTION

Dated Kolkata, the 06th September, 2022**NOTIFICATION**

In partial modification of this Department's earlier Notification No. 254-1CE/O/P & S/RGF-MIS/020/2013 dated 3rd August, 2017 and in exercise of the power conferred by Sub-section (2) of Section 3 of the West Bengal Right to Public Services Act, 2013 the Governor is now hereby pleased to notify the following 3 (three) public services pertaining to the Office of the Registrar of Firms, Societies and Non-Trading Corporations, West Bengal under the administrative control of the Department of Industry, Commerce & Enterprises, Government of West Bengal for rendering the services within stipulated time frame as outlined below.

The Governor is further pleased to notify herewith the stipulated time limit for rendering the services, the Designated Officer(s) responsible for providing the services, the Appellate Officer(s) and the Reviewing Officer(s), as outlined below, for the purpose of time bound disposal of the services :

Office of the Registrar of Firms, Societies and Non-Trading Corporations, West Bengal					
Sl. No.	Services	Designated officer(s)	Stipulated Time Limit	Appellate Officer(s)	Reviewing Officer(s)
1.	Registration of Societies under the West Bengal Societies Registration Act, 1961	Registrar of Firms, Societies and Non - Trading Corporations, West Bengal	The entire process of issuance of registration certificate from date of application is to be pursued by the Office of Registrar of Firms, Societies and Non-Trading Corporations, West Bengal and has to be completed in 30(thirty) days post submission of complete application with all relevant documents/details and payment of full fees.	Additional Secretary to the Government of West Bengal, Department of Industry, Commerce & Enterprises 30(thirty) days	Secretary to the Government of West Bengal, Department of Industry, Commerce & Enterprises 30(thirty) days

Sl. No.	Services	Designated officer(s)	Stipulated Time Limit	Appellate Officer(s)	Reviewing Officer(s)
2.	Alteration of Memorandum and Regulations of the Societies registered under the West Bengal Societies Registration Act, 1961	Registrar of Firms, Societies and Non-Trading Corporations, West Bengal	The entire process of approval of alteration of memorandum and regulation of already registered societies from date of application is to be pursued by the Office of Registrar of Firms, Societies and Non-Trading Corporations, West Bengal and has to be completed in 30(thirty) days post submission of complete application with all relevant documents/ details and payment of full fees.	Additional Secretary to the Government of West Bengal, Department of Industry, Commerce & Enterprises 30(thirty) days	Secretary to the Government of West Bengal, Department of Industry, Commerce & Enterprises 30(thirty) days
3.	Submission of Annual Returns by the Societies registered under the West Bengal Societies Registration Act, 1961	Registrar of Firms, Societies and Non-Trading Corporations, West Bengal	The entire process of approval of submission of annual returns from date of application is to be pursued by the Office of Registrar of Firms, Societies and Non-Trading Corporations, West Bengal has to be completed in 7(seven) days post submission of complete application with all relevant documents/details and payment of full fees.	Additional Secretary to the Government of West Bengal, Department of Industry, Commerce & Enterprises 30(thirty) days	Secretary to the Government of West Bengal, Department of Industry, Commerce & Enterprises 30(thirty) days

This shall come into force on and from the date of publication in the Official Gazette.

By order of the Governor,

VANDANA YADAV
Secretary to the Government of West Bengal