



WEST BENGAL INDUSTRIAL DEVELOPMENT CORPORATION LTD.

(A GOVERNMENT OF WEST BENGAL UNDERTAKING)

"PROTITI", 23, Abanindranath Thakur Sarani (Camac Street), Kolkata - 700 017

Phone : +91 33 2255 3700-705, Fax : +91 33 2255 3737

E-mail : wbidc@wbidc.com Web : www.wbidc.com

Corporate Identity Number : U75142WB1967SGC026988

On behalf on Managing Director, WBIDC sealed quotations are hereby invited from resourceful, bonafide, experienced, consulting engineering firms having credential of similar nature of works for carrying out the following jobs as detailed below.

Name of the work: -Planning, preparation and submission of conceptual drawing containing peripheral driveway along with Parking bay; surrounding to the proposed five acres (approx.) of land, primarily selected for parking of vehicles, keeping provision of entry and exit gate, security guard room, pay & use toilet provision and others probable suitable provision/s, kept suitably with the events of Milan Mela Complex under West Bengal Trade Promotion Organization. Milan Mela, Kolkata-700046. (Phase-I)

Scope of work:-

The Scope of work shall include the followings.

Conducting field work of the stated work..

1. Topographical survey with preparation of schematic drawing showing existing location of the temporary sheds and related services.
2. Conducting Soil testing (boring) & its report.
3. C.B.R test report suitable for pavement design considering relevant B.I.S & N.B.C-2016 codal provision. (Multiple location)

Eligibility:-

- Experienced in similar nature of works under P.W.D, other government, government undertaking, statutory body e.t.c
- Credentials/ Completion certificates of similar nature of works, having a magnitude of 40(forty) % of the quoted rate from the competent authority done during 5(five) years.
- Up-to-date clearance certificate like G.S.T, Trade license, Professional Tax clearance Certificate, PAN & all other taxes, like I.T return of last three preceding years, etc. as applicable.

Selection procedure / Process.

1. The intending quotationers have to attach valid documents of self-attested photocopies of 1) PAN card, ii) G.S.T Certificate, iii) Credential (completion certificate of similar nature of job) iv) Valid Partnership deed (in case of partnership firm) v) P.Tax receipt challan etc.

The authority of this corporation reserves the right to refuse permission to any applicant without assigning any reason whatsoever and no challenge against such refusal will be entertained.

2. All the rates are to be quoted both in figures & in words as per respective column, given in the prescribed application format and also the total amount should be written both in figures & in words in respective place. Quotation of rates in other than the prescribed application format will not be entertained and will be declared informal. If any arithmetical errors are found, those will be corrected by the Quotation Accepting Authority as follows.



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(a) Where there is a discrepancy between the rates in figures and in words, the rate in words will be governed.

b) Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity the unit rate as quoted will be governed.

c) If the bid price decreases as a result of this correction, the decreased amount will be treated as the bid price.

d) If the bid price increases as a result of this correction, the amount as stated in the bid will be the bid price.

3. The quotation inviting authority reserves the right to accept and reject any or all questions.

4. In any quotationer withdraws his offer before his acceptance or refuses within a reasonable time without giving any satisfactory explanation for such withdrawals, he shall be disqualified for submitting tender / quotation to this stated office for minimum period of 1(one) year.

5. If any quotationer had failed to execute any work as per prescribed specification after giving work order from this division, he should not participate in any bidding or else he will be disqualified for submitting tender / quotation to the stated office for a period of 1(one) year.

6. On acceptance of lowest or any other quotation by the Quotation Accepting Authority, the successful quotationer has to deposit security money @2.00(two) % of the quoted amount in the shape of Bank Draft of any Nationalized bank/ RTGS/NEFT in favour of West Bengal Industrial Development Corporation Ltd. and execute formal agreement comprising of the following which will be available at stipulated priced from office of the undersigned within the time stipulated in the letter of acceptance.

a) Letter of Acceptance-cum Work Order.

b) Accepted quotation in Prescribed Application Format.

c) The N.I.Q complete.

7. If the dates fall on holidays, the dates will be deferred to the next working days.

8. All quotationers or their authorized representatives are requested to be present personally during opening of quotation positively.

9. Quotation papers with all relevant annexure, corrigendum, addendum may be downloaded from WBIDC website or collect from the above office at free of cost.

10. It is desirable that the intending agency get acquainted with the site before quoting their rates.



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11. Last date of Submission: 25.01.2022 up to 1.00 P.M in the drop box at the above office
 12. Opening of quotation: 27.01.2022 at 2.00P.M . It is advisable to that the applicants or their authorized representative remain present during opening.
 13. Time of completion: 30(thirty) days from the date of commencement of work .
 14. Preparation of Detail Report & Estimate and its specification: The report shall include requisite photograph & drawings in regards to the scope of work.
- Rates of Item may be taken firstly from P.W.D, P.W.D (Roads), then if required from Delhi Schedule of Rates, as in vogue.
- For non-schedule item of works, rates may be collected from current market price having at least 4(four) authenticated quotations of each item of work.
- Quotationer shall have to keep close liaison with the concern engineers of Department during execution of work, preparation of report and estimate. Final report along with Estimate shall submitted in 4(four) copies.

Instruction to the bidders.

1.Participation in the work:

A. prospective quotationers shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm.

2. Submission of quotations.

a) Quotation are to be submitted offline in the tender box in the ground floor of this office, i.e West Bengal Industrial Development Corporation, "PRATITI" 23 Abanindranath Thakur Sarani, (earlier camac street), Kolkata -700017.

b) Quotation should be submitted in sealed envelope super scribing "Quotation document for N.I.Q no. WBTPD/Development Works in 5 acres land at Milan Mela/201/19-20 Of West Bengal Industrial Development Corporation. Name, address, Telephone no, e-mail address of the quotationer should be clearly written on the envelope.

3. The envelop should contain two separate coves, marked as "Technical Cover& Financial Cover". **Technical Cover** will contain a) original application of the quotationer in his letterhead, clearly stating the name of the work for which he / they intends to apply for. ii) The self-attested copies of the of the documents as per SI no .1 of selection procedure/Process of this N.I.Q. **Financial Cover** will contain the Quotation documents(N.I.Q, duly filled prescribed Application Format) including corrigendum Addendum, if any. All the pages of financial documents should be signed by the quotationers. Please seal the entire envelope properly.

4. Evaluation Process in brief:

a) **First stage, evaluation of Technical cover.** The received Technical cover will be opened and the documents received regarding Credentials, Professional Tax, G.S.T registration document, PAN card will



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be evaluated. Those who are disqualified on these criteria, their submitted financial cover will not be opened.

b) **At the next stage, Evaluation of Financial Covers:** The quotationers who are qualified in the earlier stage, financial cover submitted by them will only be opened and evaluated. The lowest rate quoted will be selected for issuance of Letter of Acceptance.

c) Please note Quotation Inviting Authority / Quotation accepting authority in his discretion may check the authenticity of the submitted documents for verification of credential and documents submitted as per SI .No .1 of Selection procedure /Process of this NIQ at any stage of process.

d) Work order will be issued if any, before execution of formal agreement with the competent authority of WBIDC w.e.f 7 days from the date of issuing work order.

e) Both Technical and Financial Document will be opened at West Bengal Industrial Development Corporation, "PRATITI" 23 Abanondra Nath Thakur Sarani,(earlier camac street), Kolkata -700016.

f) WBIDCL may terminate the contract in the event, if the successful bidder fails to execute the formal agreement including furnishing of performance security within 7 days of receipt of work order in the form of Bank Draft of any Nationalized Bank/RTGS/NEFT in favour of West Bengal Industrial Development Corporation Ltd.

A handwritten signature in blue ink, appearing to be 'S. Kumar', is written over a horizontal line.

Executive Engineer,
WBIDC



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APPLICATION FORMAT.

Name of the work: -Planning, preparation and submission of conceptual drawing containing peripheral driveway along with Parking bay; surrounding to the proposed five acres (approx.) of land, primarily selected for parking of vehicles, keeping provision of entry and exit gate, security guard room, pay & use toilet provision and others probable suitable provision/s, kept suitably with the events of Milan Mela Complex under West Bengal Trade Promotion Organization. Milan Mela, Kolkata-700046.

Reference: N.I.Q No. WBTPO/Development Works in 5 acres land at Milan Mela/201/19-20

Sl no	Description of Item.	Qty.	Unit.	Rate.	Amount.
	<p>Planning, preparation and submission of conceptual drawing containing peripheral driveway along with Parking bay; surrounding to the proposed five acres (approx.) of land, primarily selected for parking of vehicles, keeping provision of entry and exit gate, security guard room, pay & use toilet provision and others probable suitable provision kept suitably with the events of Milan Mela Complex under West Bengal Trade Promotion Organization. Milan Mela, Kolkata-700046.</p> <p>Phase-I</p> <p><u>Conducting field work of the stated work..</u></p> <ol style="list-style-type: none">1. Topographical survey with preparation of schematic drawing showing existing location of the temporary sheds and related services.2. Conducting Soil testing (boring) & its report.3. C.B.R test report suitable for pavement design considering relevant B.I.S /I.S & N.B.C-2016codal provision. (Multiple location)				

I/We agree to carry out the work mentioned herein above at the total cost of Rs..... (In figures) (Rupees.....) only abiding by all terms and conditions stipulated in the N.I.Q with full satisfaction of Quotation Inviting Authority.

Seal and signature of the bidder