



West Bengal
Industrial Development
Corporation

TENDER REFERENCE NO: - WBIDC/IP/ANK/TET/2025/3

NOTICE INVITING E-TENDER

FOR

**CONSTRUCTION OF ACCESS ROAD AND PATHWAY SURROUNDING THE
BUILDING OF TECHNICAL EDUCATION, TRAINING AND SKILL
DEVELOPMENT AT GEMS & JEWELLARY PARK, ANKURHATI, HOWRAH AND
ASSESSMENT OF STRUCTURAL STABILITY OF THE BUILDING THROUGH
NON DESTRUCTIVE TESTS INCLUDING PREPERATION OF AS BUILT
DRAWING TO ASSESS FUTURE USE OF THE BUILDING**

AT

GEMS & JEWELLARY PARK, ANKURHATI, HOWRAH

March – 2025

WEST BENGAL INDUSTRIAL DEVELOPMENT CORPORATION LIMITED

"Protiti",

23, Abanindranath Tagore Sarani, (Camac Street)

Kolkata - 700017,

West Bengal, India

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Notice Inviting e-Tender for **CONSTRUCTION OF ACCESS ROAD AND PATHWAY SURROUNDING THE BUILDING OF TECHNICAL EDUCATION, TRAINING AND SKILL DEVELOPMENT AT GEMS & JEWELLERY PARK, ANKURHATI, HOWRAH AND ASSESSMENT OF STRUCTURAL STABILITY OF THE BUILDING THROUGH NON DESTRUCTIVE TESTS INCLUDING PREPERATION OF AS BUILT DRAWING TO ASSESS FUTURE USE OF THE BUILDING**

DISCLAIMER

The information contained in this Notice Inviting e-Tender (NIeT) document or subsequently provided to Bidder(s), whether verbally or in documentary form by or on behalf of West Bengal Industrial Development Corporation Limited (WBIDC), is provided to Bidder(s) on the terms and conditions set out in this NIeT document and any other terms and conditions subject to which such information is provided. This NIeT document is not an agreement and is neither an offer nor invitation to any other party. The purpose of this NIeT document is to provide interested Bidder(s) with information that may be useful to them to prepare their proposal including financial offers (the "Bid") pursuant to this NIeT Document. This specification includes statements, which reflect various assumptions; assessments arrived at by WBIDC in relation to the project. Such assumptions, assessments and statements do not purport to contain all the information each Bidder(s) may require. This NIeT document may not be appropriate for all persons, and it is not possible for WBIDC and their employees or advisors to consider the investment objectives, financial situation and particular needs of each Bidder(s) who reads or uses the NIeT document. The assumptions, assessments, statements and information contained in this NIeT document, may not be complete, accurate, adequate or correct. Each Bidder(s) should, therefore, conduct its own investigations and analysis, and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information in this NIeT document and obtain independent advice from appropriate sources. Information provided in this NIeT document to the Bidder(s) is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. WBIDC, its employees, advisors and technical Contractor/s accepts no responsibility for the accuracy or otherwise for any interpretation or opinion of law expressed herein. WBIDC and their employees, advisors and technical Contractor/s make no representation or warranty and shall incur no liability under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this NIeT document or otherwise, including the accuracy, adequacy, correctness, reliability of completeness of the NIeT document and assessment, assumption, statement or information contained therein or deemed to form part of this NIeT document or arising in any way in this Bid stage. WBIDC, its employees, advisors and technical Contractor/s also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder(s) upon the statements contained in the NIeT document. WBIDC may at their absolute discretion, but without being under any obligation to do, so update, amend or supplement the information, assessment or assumptions contained in this NIeT document.

The issue of this NIeT document does not imply that WBIDC is bound to select a Bidder(s) or to appoint the preferred Bidder(s) for the project and WBIDC reserves the right to reject all or any of the Bidder(s) or Bid without assigning any reason. The Bidder(s) shall bear all its costs associated with or relating to the reparation and submission of its Bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by WBIDC or any other costs incurred in connection with or relating to its Bid. All such costs and expenses will remain with the Bidder(s) and WBIDC shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder(s) in preparation or submission of the Bid regardless of the conduct or outcome of the Bidding Process.

TABLE OF CONTENTS

SECTION DESCRIPTION

- **Section-1:** List of Important Dates, Press Notice,
- **Section – 2:** Notice Inviting e-Tender (e NIT)
- **Section –3:** Background Information
- **Section – 4:** Instructions to Bidders (ITB)
- **Section – 5:** Qualification Information
- **Section – 6:** Scope of Work
- **Section –7:** Different Forms including Form of Bid

APPENDIX

- A. Covering Letter**
- B. Detail of Bidders
- C. Power of Attorney for Digning of Proposal
- D. Format for Project Data Sheet
- E. Format for Detail of Team Members
- F. Draft Agreement

SECTION - 1

List of Important Dates of Bids

Name of work:

Notice Inviting e-Tender **CONSTRUCTION OF ACCESS ROAD AND PATHWAY SURROUNDING THE BUILDING OF TECHNICAL EDUCATION, TRAINING AND SKILL DEVELOPMENT AT GEMS & JEWELLARY PARK, ANKURHATI, HOWRAH AND ASSESSMENT OF STRUCTURAL STABILITY OF THE BUILDING THROUGH NON DESTRUCTIVE TESTS INCLUDING PREPERATION OF AS BUILT DRAWING TO ASSESS FUTURE USE OF THE BUILDING**

Date and Time Schedule:

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	25.03.2025
2	Documents download/sell start date (Online)	02.04.2025 at 18.00Hrs
4	Bid submission start date (On line)	04.04.2025 at 10:30 Hrs
5	Bid Submission closing (On line)	26.04.2025 at 15:00 Hrs
7	Bid opening date for Technical Proposals (Online)	29.04.2025 after 11:00 Hrs
8	Date of uploading list for Technically Qualified Bidder(online)	To be notified later
9.	Date for opening of Financial Proposal (Online)	To be notified later
9.	Overall completion period for work	90 DAYS
11.	Bid validity	120 (one hundred twenty) Days from the last date of bid submission

Press Notice

E-Tender Reference No.: WBIDC/IP/ANK/TET/2025/3

West Bengal Industrial Development Corporation (WBIDC) proposes to Notice Inviting e-Tender for **CONSTRUCTION OF ACCESS ROAD AND PATHWAY SURROUNDING THE BUILDING OF TECHNICAL EDUCATION, TRAINING AND SKILL DEVELOPMENT AT GEMS & JEWELLARY PARK, ANKURHATI, HOWRAH AND ASSESSMENT OF STRUCTURAL STABILITY OF THE BUILDING THROUGH NON DESTRUCTIVE TESTS INCLUDING PREPERATION OF AS BUILT DRAWING TO ASSESS FUTURE USE OF THE BUILDING**

SI No.	SUBJECT	DESCRIPTION
1.	Place	Building of TET & SD Deptt. at Gems & Jewellery Park, Ankurhati, Howrah
2.	Name of work	Notice Inviting e-Tender for CONSTRUCTION OF ACCESS ROAD AND PATHWAY SURROUNDING THE BUILDING OF TECHNICAL EDUCATION, TRAINING AND SKILL DEVELOPMENT AT GEMS & JEWELLARY PARK, ANKURHATI, HOWRAH AND ASSESSMENT OF STRUCTURAL STABILITY OF THE BUILDING THROUGH NON DESTRUCTIVE TESTS INCLUDING PREPERATION OF AS BUILT DRAWING TO ASSESS FUTURE USE OF THE BUILDING
3.	Estimated Value put to Tender	Rs. 36,48,823.00
4.	Earnest Money Deposit	Rs. 72,980.00
5.	Time Allowed for Completion	90 days
6.	Document download	The total Tender Document can be downloaded from the e-procurement portal https://wbtenders.gov.in/nicgep/app from 02.04.2025 at 18:00 Hrs.
9.	Last date and time for submission of Online Tender	26.04.2025 ; 15:00 hrs

INTRODUCTION

1. Amendment of Bidding Documents:

- 1.1 At any time before the submission of proposals, WBIDC may, for any reason modify the documents by amendment
- 1.2 Before the deadline for submission of bids, WBIDC may modify the bidding documents by uploading the addenda in the website.
- 1.3 Any addendum thus uploaded shall be part of the Tender documents.

2. Earnest Money Deposit (EMD)

- a. Earnest money of Rs. 72,980/- (Rupees Seventy two thousand nine hundred eighty only) to be submitted only through online during submission of bid.
- b. The scanned copy of the earnest money details with duly stamped and signed must be uploaded at the time of submission of bid through e-tender. The bid stands cancelled in its entirety if the EMD is not provided.
- c. EMD shall be returned to the unsuccessful Bidders within a period of one month from the date of signing of Consultancy Agreement between WBIDC.
- d. EMD shall be forfeited in the following cases:
 - i) If any information or document furnished by the Bidder turns out to be misleading or untrue in any material respect.
 - ii) If the successful Bidder fails to execute the Consultancy Agreement within the stipulated time or any extension thereof provided by WBIDC or if the bidder withdraws the contract proposal even after execution of Consultancy agreement.

3. Address of Communication

For site visit or any further queries bidders are requested to communicate with the Project Division of WBIDC

SECTION - 2

NOTICE INVITING e-TENDER

Sealed e-tenders are invited on behalf of WBIDC by

Managing Director, WBIDC

PROTITI, 23, Abanindranath Tagore Sarani

Kolkata– 700017.

For the following work:

Sl. No.	SUBJECT	DESCRIPTION
1	Name of work	Notice Inviting e-Tender for CONSTRUCTION OF ACCESS ROAD AND PATHWAY SURROUNDING THE BUILDING OF TECHNICAL EDUCATION, TRAINING AND SKILL DEVELOPMENT AT GEMS & JEWELLARY PARK, ANKURHATI, HOWRAH AND ASSESSMENT OF STRUCTURAL STABILITY OF THE BUILDING THROUGH NON DESTRUCTIVE TESTS INCLUDING PREPERATION OF AS BUILT DRAWING TO ASSESS FUTURE USE OF THE BUILDING E-Tender Reference No.: WBIDC/IP/ANK/TET/2025/3
2	Location of work	Building of TET & SD Deptt. at Gems & Jewellery Park, Ankurhati, Howrah, West Bengal
4	Time of completion	90 days
5	Qualification criteria	The bidder must be a reputed and reliable company having the following credentials: a) Intending organizations should have minimum 5 years experience in these fields. b) Bidder should have done at least one similar type of work of value at least Rs.15.00 lakhs in any Govt./Semi Govt/Corporation/Govt. UT during last five years. c) Bidder should work in any Industrial Park. d) Bidder should not be black listed with any Govt./semi Govt./Statutory bodies/ Organizations. e) The bidder shall have a minimum average yearly turnover of at least Rs. 20 Lakh for the last three years. f) The bidder should be a profit making organization consistently for the last three financial years. g) The bidder must have an organizational set up consisting of qualified civil, structural engineers and other technically qualified personnel necessary for implementation of job.
8	Availability of Tender Documents	Tender documents will be available w.e.f. 25.03.2025 at 18:00 Hrs from the e- procurement portal www.wbtenders.gov.in
9	Site Visit	Bidders are advised to visit the site before submission of bid.

10	Submission of tender	Bidding documents, digitally signed by authorized person of the bidder must be uploaded online from after 04.04.2025 at 10.30 hrs. and must be uploaded on or before 26.04.2025 at 15-00 Hrs.(as per server clock).
11	Procedure for submission of tender	Bidders are requested to submit their tenders through e-procurement portal https://wbtenders.gov.in/nicgep/app . If required, the bidders may be requested to submit the hard/ original copy of the technical bid at the time of verification of the documents.
12	Date, time and venue of opening of Technical Bid	29.04.2025 at Time: 11-00 hours (as per server clock). Place: WBIDC Office
13	Date of Opening of Financial Bid	To be notified later
14	Validity of the bid	120 (one hundred twenty) Days from the last date of bid submission
15	Taxation	Taxes applicable if any in respect of this contract whether in vogue or may be imposed in future shall be payable by the contractor and WBIDC will not entertain any claim what so ever in this respect. However any benefit due to reduction of taxes etc. may be passed onto WBIDC.

NOTE: Other details can be seen in the bidding document. WBIDC reserves to itself the right to reject any or all the tenders received without assigning any reason thereof.

SECTION – 3

Background Information

1.1 Background

- ❖ WBIDC has developed the Gems & Jewellery Park Project to promote the Gems and Jewellery Industry on 5.76 acres of land at Ankurhati, Domjur, Howrah- 711409. The Gems and Jewellery Park has two SDF and one CF Buildings for setting up supporting facilities for efficient functioning of manufacturing and has a built up space of around 2,75,000 sq.ft
- ❖ Gems & Jewellery Park, Ankurhati is a composite facility for Gems and Jewellery manufacturing units catering to both domestic & export markets. The International Standard Park provides state of the art facilities to the entrepreneurs at an affordable price. The Park has been set up to promote the growth of Gems and Jewellery industry in the state.
- ❖ The whole area of the park is surrounded by Internal roads of varying width from 4.0 to 5.50 M
- ❖ In Gems & Jewellery Park , Ankurhati a Building has been constructed by the Deptt. of Technical Education and Training, Govt. of West Bengal. It has been decided that the Building will be handed over to WBIDC. The present work aims at providing access to the Building and assessment of its feasibility to be used by WBIDC.

1.2 Advantage

- ✓ Situated by side of Kona Expressway, the Park is easily accessible from all parts of the city.
- ✓ Only 25 km from International Airport with access via 2 independent highways.
- ✓ Close to Kona Expressway providing conveniently accessible transportation for staff working in the units and coming from Kolkata or suburban areas.
- ✓ Proximity to Santragachhi Railway Station
- ✓ Nearest Port – Kolkata.
- ✓ Rail Station – Howrah (15 KM) and Santragachhi (3 KM) .

SECTION – 4

Instruction to Bidders

A. General

1. Scope of Bid

The Employer –“Managing Director, West Bengal Industrial Development Corporation Limited invited “Notice Inviting e-Tender for **CONSTRUCTION OF ACCESS ROAD AND PATHWAY SURROUNDING THE BUILDING OF TECHNICAL EDUCATION, TRAINING AND SKILL DEVELOPMENT AT GEMS & JEWELLARY PARK, ANKURHATI, HOWRAH AND ASSESSMENT OF STRUCTURAL STABILITY OF THE BUILDING THROUGH NON DESTRUCTIVE TESTS INCLUDING PREPERATION OF AS BUILT DRAWING TO ASSESS FUTURE USE OF THE BUILDING**

- 1.1 The successful Bidder will be expected to complete the Works within **90 working days after receiving of Work order.**
- 1.3 The intending tenderers should make them thoroughly acquainted in the prevailing conditions of the site, facilities and difficulties and together information which might influence in making the offers. They should study all the conditions and information included in the tender documents and gets these verified from actual inspection of site and collect additional information as may be necessary by them.
- 1.4 Extra claims or any concession on the ground of insufficient data or information and absence of knowledge of conditions prevailing at situation arising during the execution of the work shall not be entertained
- 1.5 Throughout these documents, the terms “bid” and “tender “and their derivatives (bidder / tenderer, bid/ tender, bidding /tendering, etc.) are synonymous.
- 1.6 The term ENGINEER will mean the authorized representative(s) from the Client who will overlook all the site activities.

1. Source of Funds

- 1.1 The Employer has decided to undertake the work envisaged in the contract and has provided funds for the same.

2. Invitation to Tender

- 2.1 The Tender Inviting Authority reserves the right to reject all the tenders or the lowest or any other tender which in the judgment of Tender Inviting Authority does not appear to be in its best interest, and the tender shall have no cause of action or claim against the Tender Inviting Authority or its officers, employees, successors or assignees for rejection of the tender.
- 2.2 **ANY DEVIATION OF TECHNICAL SPECIFICATION AS WELL AS CONDITIONAL TENDER WILL NOT BE ACCEPTED. EVEN TENDER INVITING AUTHORITY WILL HAVE EVERY RIGHT TO CANCEL THE PARTICULAR OFFER AT ANY STAGE EVEN AFTER ISSUANCE OF ACCEPTANCE ORDER.**

3. Completeness of Offer

- 3.1 If any item or details of an item are not given in various specifications of the tender documents which are required essentially for the completion of the work, it should be included in the Contractor’s offer so that the offer is complete in all respects. No claim for extra payment will be entertained on the plea that the specification for an item or equipment is not complete in all respect. It is the responsibility of the Tenderer to make an offer for the Complete Project. The tenderer is to be guided by the spirit of the project and not by the wording of the

specification.

4. Eligible Bidders

- 4.1 This Invitation for Bids is open to all eligible and renowned bidders who have previous experiences of successfully completing similar nature of Works required for the project.
- 4.2 Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices by the Central Government, the State Government or any public undertaking, autonomous body, authority whatever name called under the Central or the State Government.
- 4.3 All bidders shall upload all the information as requested in Section 4, Qualification Information along with the Technical Part and Form of Bid (Format given in Section 9) along with the financial part of the Bid Document
- 4.4 All bidders shall include the following information and documents with their bid in Section 4, Qualification Information:
- a. Copies of original documents defining the constitution or legal status, place of registration, and principal place of business; written power of attorney of the signatory of the Bid to commit the Bidder;
 - b. Total monetary value of similar works performed for each of the last five years.
 - c. Having proven experience, expertise & capabilities to undertake all the activities including preparation of detailed structural design, drawings, bill of quantities, vetting, preparation of bid documents under State or Central Government / Autonomous body/Reputed Organisation/ semi Govt. /Statutory bodies within last 5 years and details of works in progress or contractually committed with certificates from the concerned officer of the rank of Executive Engineer or equivalent.
 - d. Reports on the financial standing of the Bidder, such as profit and loss statements and auditor's reports for the Fy 2021-2022, 2022-2023, 2023-2024.
 - e. Information regarding any litigation or arbitration during the Fy 2021-2022, 2022-2023, 2023-2024 in which the Bidder is involved, the parties concerned, the disputed amount, and the matter.
- 4.5 **Bids from joint venture are not allowed.**
- 4.6 To qualify for award of the Contract, each bidder should have in the last three years:
- A. Minimum average yearly turnover of at least Rs.20 lakhs
 - B. At least one similar type work experience required for the project of value Rs.15 lakhs or more during last five years for which the bid is invited for Govt. /semi Govt. /Statutory bodies for repute.
- Documentary evidence in support of the above should be submitted.**
- 4.7 (a) each bidder must produce:
- i. Copies of Income Tax Return of Fy 2021-2022, 2022-2023, 2023-2024;
 - ii. An affidavit that the information furnished with the bid documents is correct in all respects; and
 - iii. Copy of Professional Tax clearance Certificate
 - iv. Copy of GST registration.
 - v. Copy of PAN Card
- (b) Each bidder must demonstrate:
- i. Availability of technical personnel for the work as stated above.
- 4.8 Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have:
- (i) Made misleading or false representations in the forms, statements, affidavits and attachments submitted in proof of the qualification requirements; and /or
 - (ii) Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays incompleting, litigation history, or financial failures etc.

5. One Bid per Bidder

5.1 Each Bidder shall submit only one Bid for the work. A Bidder who submits more than one Bid will cause the proposals with the Bidder's participation to be disqualified.

6. Cost of Bidding

6.1 The Bidder shall bear all costs associated with the preparation and submission of his Bid, and the Employer will, in no case, be responsible or liable for those costs.

7. Site Visit

7.1 The Bidder, at his own cost, responsibility and risk, is encouraged to visit, examine and familiarize himself with the Site of Works and its surroundings including source of earth, water, road aggregates etc. and obtain all information that may be necessary for preparing the Bid and entering into a contract for design, drawing of all infrastructural work, preparation of bid document for selection of contractor and contractor through e-tendering etc. of the Works. The costs of visiting the Site shall be at the Bidder's own expense.

7.2 For site visitor for any clarifications relating to this Tender Document the bidder may contact the person (s) whose contact details are given below:

Mr. Gopinath Chattopadhyay

ADV(Engg),WBIDC

Phone No. 033-22553851, E-mail: gopinath.chattopadhyay@wbidc.com

Mr. Sumit Kumar Adak,

EA-IP, WBIDC

Phone No. 033-22553759, E-mail: sumit.adak@wbidc.com

B. Bidding Documents and Evaluation

1. Content of Bidding Documents

1.1. The tenders are to be submitted through online to the website stated in two folders at a time, one is Technical Proposal & the other is Financial Proposal before the prescribe date and time using the Digital Signature (DSC). The documents are to be uploaded virus scanned copy duly digitally signed. The documents will get encrypted.

1.2. PRE QUALIFICATION PROPOSAL

Technical Proposal:

a. Statutory Cover containing the following digitally signed documents:

1. NIT
2. Qualification Information
3. EMD

b. Non Statutory cover containing the following digitally signed documents:

Sl. No.	Category Name	Sub category Description	Details
1.	Qualification Information	Section 4 of NIT	Form given in Section 4 is to be filled up, duly signed and stamped

2.	Certificate	Certificate	As per Clause 7.5 (a) Section 3 (a) The Copies of Income Tax Returns of Fy 2021-2022, 2022-2023, 2023-2024; (b) An affidavit that the information furnished with the bid documents is correct in all respects. (c) Professional Tax clearance Certificate /Sale Tax Clearance Certificate. (d) GST registration certificate. (e) PAN Card (f) Audited balance sheets and Profit and Loss Account for the Fy 2021-2022, 2022-2023, 2023-2024 (audited and unaudited as applicable)
3.	Company Details	Company Details	(a) Name of the Organization (b) Address of the Organization (c) Year of Establishment (d) Status of the firm (e) (Whether Company/Firm/Proprietary) (f) Name of Directors/ Partners/Proprietor. (g) Whether registered with the Registrar of Companies/ Registrar of Firms. If so, mention number and date. (h) Document of empanelment with other Govt. /Semi Govt. / Statutory Agency, if so, furnish details.
4.	Credentials	Credential	At least one or more as applicable similar type of work required for the project during last five years with value Rs.15 lakh or more...
5.	Financial Information	P/L & Balance Sheets of last three financial years	a) Fy 2021-2022, 2022-2023, 2023-2024
6.	Declaration	Declaration1	Addenda issued in accordance with Clause Of ITB and /or Minutes of Pre-Bid Meeting Other important documents

Additional Information: Any additional information may be incorporated in NIeT.

Financial Proposal:

The Financial Proposal contains the following documents:

- (i) Form of Bid as specified in Section 9;
- (ii) Priced bill of quantities for items (filled in BOQ).

[Note: In case any discrepancy, the amount which is quoted in BOQ will be considered.]

N.B.: Submission of Statutory and Non Statutory covers are compulsory for acceptance of the bid.

1.3. The bidder is expected to examine carefully all instructions, conditions of contract, forms, terms and specifications, forms and drawings in the Bid Document. Failure to comply with the requirements of Bid Documents shall be at the bidder's own risk. Pursuant to clause E/4 hereof, bids, which are not substantially responsive to the requirement so the Bid Documents, shall be rejected.

2. Amendment of Bidding Documents

- 3.1. Before the deadline for submission of bids, the Employer may modify the bidding documents by uploading the addenda in the website.
- 3.2. Any addendum thus uploaded shall be part of the bidding documents

C. Preparation of Bids

1. Language of Bid

1.1. All documents relating to the Bid shall be in English.

2. Documents Comprising the Bid

2.1. The following documents, which are to be digitally signed on every page by the bidder and submitted with the technical bid, will be deemed to be part of the bid.

Section	Particulars
1	Notice inviting Tender
2	Instruction to the bidders
3	Qualification Information (Conditions of Contract)

3. Bid Prices

3.1. The Contract shall be for the whole Works, as described in Clause 1.1 of ITB, based on the priced Bill of Quantities submitted by the Bidder.

3.2. The Bidder shall have to submit their financial proposal in the form of following documents:

i. %age above / below / at par the BOQ in the prescribed BOQ Format

3.3. **The rates quoted by the Contractor shall be deemed to be inclusive of GST, all taxes of Central and State Governments, local bodies and authorities.**

3.4. The rates and prices quoted by the Bidder shall be fixed for the duration of the Contract and shall not be subject to adjustment.

3.5. In case of any dispute with regard to interpretation of any section as contained in this EOI or as may arise by and between the contracting parties the same shall be referred to Chairman & Managing Director, WBIDC whose decision shall be Final and binding on all the parties.

4. Currencies of Bid

4.1. The unit rates and the prices shall be quoted by the bidder entirely in Indian Rupees.

5. Bid validity

5.1. Bids shall remain valid for a period 120 (one hundred twenty) days after the dead line date for bid submission Specified in Clause of ITB. A bid valid for a shorter period shall be rejected by the Employer as non-responsive.

5.2. In exceptional circumstances, prior to expiry of the original time limit, the Employer may request that the bidders may extend the period of validity for a specified additional period. The request and the bidders' responses shall be made in writing or by cable. A bidder agreeing to the request will not be required or permitted to modify his bid, but will be required to extend the validity of the Bank Guarantee for a period of extension and in compliance with Clause C/6 of ITB in all respects.

6. Earnest Money Deposit

The Bidder shall furnish, as part of the Bid, Earnest Money Deposit, for an amount Rs.72,980/- online.

Any bid not accompanied by an acceptable Earnest Money, shall be rejected by the Employer as non-responsive.

The Earnest Money may be forfeited:

- a) If the Bidder withdraws the Bid after bid opening (technical bid) during the period of Bid validity.
- b) If the bidder does not accept the correction of Bid Price pursuant.
- c) In the case of a successful Bidder, if the Bidder fails within the specified time limit to:
 - i. Sign the Agreement; and/or
 - ii. Furnish the required Performance Security.

7. Alternative Proposals by Bidders:

7.1. Bidders shall submit offers that comply with the requirements of the bidding documents, including the Bill of Quantities and the basic technical design as indicated in the drawings and specifications. Alternative proposals will be rejected as non-responsive.

8. Format and Signing of Bid:

- 8.1. The Bidder shall submit online one set of the bid comprising of the documents as described in Clause of ITB.
- 8.2. The Bid shall be digitally signed by a person or persons duly authorized to sign on behalf of the Bidder. All pages of the Bid shall be signed by the person or persons signing the Bid.
- 8.3. The Bid shall contain no overwriting, alterations or additions, except those to comply with instructions issued by the Employer, or as necessary to correct errors made by the Bidder, in which case such corrections shall be made by scoring out the cancelled portion, making the correction, initial with date by the person or persons signing the Bid.

9. Evaluation Of Tenders

Conditional Tender shall be summarily rejected.

The Financial Bid offered by the technically qualified bidder(s) will only be opened.

10. Department's Right To Split Package And Accept Part Offer

The Department reserves the right to split the package and accept or reject any part/ item(s) of the offer from the scope of work without assigning any reason.

11. Withdrawal of Submitted Tender

Tender once submitted cannot be withdrawn before the scheduled validity date. If any tenderer desires to withdraw his tender before such time, entire Earnest Money Deposit shall be forfeited without assigning any reason.

D. Submission of Bids

1. Submission of Bids

1.1. The Bidder shall upload his bid on or before the last date of submission of bid within the stipulated time.

2. Deadline for Submission of Bids:

2.1. The last date of uploading of Bids 26.04.2025 at 15:00 hrs, (as per server clock)

3. Late Bids:

3.1. Bids after the last date of submission cannot be uploaded.

E. Bid Opening and Evaluation

1. Bid Opening

1.1. The Employer will online open the bids received at the time, date and place as specified in the event of the specified date for the opening of bids being declare as holiday for the Employer, the Bids will be opened at the appointed time and location on the next working day.

1.2. The date of Financial Bid Opening will be notified to the technically qualified bidders at a later date. In the event of the specified date being declared a holiday for the Employer, the bids will be opened at the appointed time and location on the next working day.

2. Process to be Confidential

2.1. Information relating to the examination, clarification, evaluation, and comparison of bids and recommendations for the award of a contract shall not be disclosed to bidders or any other persons not officially concerned with such process until the award to the successful Bidder has been announced .Any attempt by a Bidder to influence the Employer's processing of bids onward decisions may result in the rejection of his Bid.

3. Clarification of Bids and Contacting the Employer

- 3.1. No Bidder shall contact the Employer on any matter relating to its bid from the time of the bid opening to the time the contract is awarded.
- 3.2. Any attempt by the bidder to influence the Employer's bid evaluation, bid comparison or contract award decision may result in the rejection of his bid.

4. Correction of Errors

- 4.1. Bids which are determined to be substantially responsive will be checked by the Employer for any arithmetic errors. Errors will be corrected by the Employer as follows:
 - a) Where there is a discrepancy between the rates in figures and in words, the rate in words will govern.
 - b) Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern.
- 4.2. The amount stated in the Bid will be adjusted by the Employer in accordance with the above procedure for the correction of errors and shall be considered as binding upon the Bidder. If the Bidder does not accept the corrected amount, the Bid will be rejected and the Earnest money shall be forfeited in accordance with Clause of ITB.

5. Evaluation and Comparison of Bids

- 5.1. If the Bid of the successful Bidder is seriously unbalanced in relation to the Engineer's estimate of the cost of work to be performed under the contract, the Employer may require the Bidder to produce detailed price analyses for any or all items of the Bill of Quantities, to demonstrate the internal consistency of those prices with the construction methods and schedule proposed. After evaluation of the price analyses, the Employer may require that the amount of the performance security set forth in Clause of ITB be increased at the expense of the successful Bidder to a level sufficient to protect the Employer against financial loss in the event of default of the successful Bidder under the Contract. The amount of the increased performance security shall be decided at the sole discretion of the Employer, which shall be final, binding and conclusive on the bidder

F. Award of Contract

1. Employer's Right to Accept any Bid and to Reject any or all Bids

- 1.1. The Employer reserves the right to accept or reject any Bid, and to cancel the bidding process and reject all bids ,at any time prior to the award of Contract, without incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Employer' section.

2. Notification of Award and Signing of Agreement.

- 2.1. The bidder whose Bid has been accepted will be notified of the award by the Employer prior to expiration of the Bid validity.
- 2.2. The notification of award will constitute the formation of the Contract, subject only to the furnish in performance security in accordance with the provisions of Clause F/3.
- 2.3. The Agreement will incorporate all agreements between the Employer and the successful Bidder. It will be signed by the Employer and the successful Bidder after the performance security is furnished.
- 2.4. Upon the furnishing by the successful Bidder of the Performance Security, the Employer will promptly notify the other Bidders that their Bids have been unsuccessful.

3. Performance Security / Security Deposit

8% of the amount of Bill will be kept as security deposit which along with the EMD will be released after 6 (six months) from the date of successful completion of the contractor.

4. Cost of Downloaded Tender Document.

- 4.1. In terms of Government Order No.199-CRC/2M-10/2012 dated 21.12.2013, the cost of tender document is exempted for e-tendering process.

5. Corrupt or Fraudulent Practices

- 5.1. The Employer requires the bidders /Contractors to strictly observe the laws against fraud and corruption in force in India, namely, Prevention of Corruption Act, 1988.

Section 5

Qualification Information

Notes on Form of Qualification Information

The information to be filled in by bidders in the following pages will be used for purposes of accessing the techno commercial capability of the bidder- as provided for in Clause 7 of the Instructions to Bidders. Attach additional pages as necessary.

1. Individual Bidders:

1.1	Constitution or legal status of Bidder Place of registration: Principal place of business: Power of attorney of signatory of Bid	[attach copy] _____ _____ [attach
1.2	Total annual volume of civil engineering consultancy work executed and payments received in the last five years preceding the year in which bids are invited. (Attach certificate from Chartered Accountant).	(Rs. In lakhs) 2019-2020, 2020-2021, 2021-2022, 2022-2023, 2023-2024

Separate sheets to be attached

Section 6
Scope of Work

Item No.	Description of Item	Unit	Quantity	Rates (Rs.)	Amount (Rs.)
01	Clearing compound premises of shrubs, plants, jungles etc. by cutting and removing as directed (Specific permission of Engineer-in-Charge prior to execution will be necessary). (Payment to be made on area cleared)	Sq.m.	2500.00	11.00	27,500.00
02	Dismantling all types of masonry excepting cement concrete plain or reinforced, stacking serviceable materials at site and removing rubbish as directed within a lead of 75 m. a) In ground floor including roof.	CuM	2.19	447.00	978.93
03	Dismantling all types of plain cement concrete works, stacking serviceable materials at site and removing rubbish as directed within a lead of 75m. In ground floor including roof.				
	a) upto 150 mm. thick	CuM	0.26	939.00	244.14

04	Dismantling R.C. floor, roof, beams etc. including cutting rods and removing rubbish as directed within a lead of 75 m. including stacking of steel bars.				
	a) In ground floor including roof.	CuM	0.45	1,956.00	880.20
05	Earth work in excavation of foundation trenches or drains, in all sorts of soil (including mixed soil but excluding aterite or sandstone) including removing, spreading or stacking the spoils within a lead of 75 m. as directed. The item includes necessary trimming the sides of trenches, levelling, dressing and ramming the bottom, bailing out water as required complete.	CuM	2.4	119.27	286.25
06	(A) Filling in foundation or plinth by silver sand in layers not exceeding 150 mm as directed and consolidating the same by thorough saturation with water, ramming complete including the cost of supply of sand. (payment to be made on measurement of finished quantity)				
	B) Do - by fine sand	CuM	0.30	767.91	230.37
07	Single Brick Flat Soling of picked jhama bricks including ramming and dressing bed to proper level and filling joints with local sand.	Sq.m.	2.00	355.00	710.00

08	Ordinary Cement concrete (mix 1:2:4) with graded stone chips (20 mm nominal size) excluding shuttering and einforcement,if any, in ground floor as per relevant IS codes.				
	(i) Pakur Variety	CuM	0.15	3,722.00	558.30
09	Batch Mixed concrete of M 25 Grade with well Graded stone chips of 20 mm nominal size containing designed quantity of cement per Cu. M of Wet concrete produced in computerised batching plant under controlled condition using approved super plasticizer designing concrete mix following I.S 10262 and I.S. 456 transporting the mix with agitation in transit mixer to work site depositing the mix on a platform erected for the purpose at required level of concreting and then placing the mix in its final location of form work compacting and curing the same complete as per specification and direction of the Engineer-in charge including hire charges of computerised batching plant, transit mixer with all accessories vibrators etc. inclusive of all other incidental charges in this connection complete but excluding cost of hire charge of platform and its supporting staging which would be paid through separate item. Consumption of cement will not be less than 300 Kg of cement, (ii) With approved concrete pump per cubic meter of controlled concrete but actual consumption will be determined on the basis of preliminary test and job mix founmula. [Cement to be supplied by Deptt, if Cement is supplied by agency then item rate to be deduced as per Format A of Annexure I] [with Batching Plant & transit mixer]In Ground Floor& Foundation. [Pakur Variety].	CuM	142.17	4,952.00	704,025.84

10	Reinforcement for reinforced concrete work in all sorts of structures including distribution bars, stirrups, binders etc initial straightening and removal of loose rust (if necessary), cutting to requisite length, hooking and bending to correct shape, placing in proper position and binding with 16 gauge black annealed wire at every intersection, complete as per drawing and direction.				
	(a) For works in foundation and upto roof of ground floor/upto 4 m (i) Tor steel/Mild Steel				
	II. Other than SAIL/ TATA/RINL	MT	3.50	54,309.90	190,084.65
11	Hire and labour charges for shuttering with centering and necessary staging upto 4 m using approved stout props and thick hard wood planks of approved thickness with required bracing for concrete slabs, beams and columns, lintels curved or straight including fitting, fixing and striking out after completion of works (upto roof of ground floor) c) Steel shuttering or 9 to 12 mm thick approved quality ply board shuttering in any concrete work	Sq.m.	16.90	368.00	6,219.20

12	Box cutting or filling in Road embankment in all sorts of soil including spreading the spoils properly over the flank as necessary or on berm to approximate grade & camber and rolling the sub-grade with power roller to proper camber and grade as per direction and satisfaction of Engineer-in-charge including uprooting and removing plants and jungles when and where necessary.				
	For 600 mm depth	Sq.m.	120.00	71.00	8,520.00
12	Supplying, spreading and compacting Sand to required thickness, in layers not exceeding 150 mm to proper gradient and camber, inundating each layer by water and packing and ramming layer by layer to achieve desired compaction, including lighting, guarding, barricading and making adequate earthen bundh where necessary, curing with water as per direction, mending cracks and depressions by ramming wherever necessary.	Sq.m.	820.00	1,253.32	1,027,722.40

13	Granular Sub-base with Graded Material (Table:- 400-1) B. By Mix in Place Method : Construction of granular sub-base by providing graded material, mixing by mix in place method with Rotavator at OMC, spreading in uniform layers with Motor grader on prepared surface in proper grade and camber, compacting with vibratory roller to achieve the desired density, including lighting, guarding, barricading, including cost of all materials, machinery, tools and plants including cost of quality control complete as per Clause 401 of Specifications for Road & Bridge Works of MoRT&H (5th Revision).				
	(iii) Grading – III	CuM	9.00	1,965.46	17,689.14
	(v) Grading – V	CuM	9.00	2,035.42	18,318.78
14	Water Bound Macadam Base Course, Providing, laying, spreading and compacting stone aggregates of specific sizes to water bound macadam specification including spreading in uniform thickness, hand packing, rolling with vibratory roller 8-10 tonnes in stages to proper grade and camber, applying and brooming requisite type of screening / binding materials to fill up the interstices of coarse aggregate, watering including lighting, guarding, barricading and making necessary earthen bundh of one metre width on each side and preparing the bed by necessary cutting or filling, including cost of all materials and hire and labour charges of all men and machinery and compacting to the required density, as per Clause 404 of Specifications for Road & Bridge Works of MoRT&H (5th Revision)				

	Grading-II Aggregate (53 mm to 22.4 mm) Using Stone Screening Type B (11.2 mm)				
	B. Manual Means	CuM	18	2,637.25	47,470.50
15	100 mm thick interlocking designer concrete paver block M-50 grade for hightraffic zone, bus terminus, industrial omplex, mandi houses etc. as per IS: 15658- 2006 (over 20-40 mm medium sand bed on 250mm thk WBM/ WMM base course & 250 mm thk bound gnaular/ granular sub-base course & filling the interstices of blocks with fine sand by brooming & subsequent watering including cost of sand for sand bed but excluding cost of base, sub-base course & subgrade preparation.) complete as per direction of Engineer-in-Charge. [Note: Subgrade CBR shouldnot be less than 5]				
	Grey	Sq.m.	120.00	1,831.00	219,720.00
16	Single Brick Flat Soling of picked jhama bricks including ramming and dressing bed to proper level and filling joints with local sand.	Sq.m.	700.00	355.00	248,500.00
17	Ordinary Cement concrete (mix 1:2:4) with graded stone chips (20 mm nominal size) excluding shuttering and inforcement,if any, in ground floor as per relevant IS codes.	Cu.M	70.00	3,722.00	260,540.00

18	M.S. gate of Jail type as per approved design made of strong M.S. frame work, intermediate stiffeners and round / quare bars or angles. M.S. sheet (not less than 14 gauge) gussets, cleats etc. including necessary riveting, bolting, elding, locking and hanging arrangements, fitting and fixing complete as per direction of the Engineer-in -charge. In ground floor.	Qntl	8.00	7,566.00	60,528.00
19	Locking arrangement for Jail type doors including supplying fitting and fixing in position complete as per approved design.	Kg	10.00	277.00	2,770.00
20	Iron Gravity Hinge (block patent best quality) fitted and fixed complete.	Each	6.00	115.00	690.00
21	Non destructive test for checking compressive strength of concrete using Ultrasonic pulse velocity tester.				
a)	First 5 spots	Nos	5.00	3,000.00	15,000.00
b)	Rest 11 nos	Nos	11.00	2,000.00	22,000.00
22	Preparation of concrete specimen and compressive strength testas per IS: 1199 & 516.	Nos	16.00	1,120.00	17,920.00
23	Verification of existing drawing, preparation of as built drawing, including report about future addition and alteration of TET & SD Building with ifrastructure, preparation of estimate.	LS	1.00	150,000.00	150,000.00

24	Preparation and submission of report in 6 (six) copies, giving all relevant information data like site plan, Bore log and water table, test results, calculations, discussions, suggestions and recommendations in respect of suitable foundation etc. including determination of silt factor calculation of waterways and complete design of foundation including analysis of bearing capacities and settlements in bound and presentable form complete as per direction of Engineer-in-charge. Detailed investigation	LS	1.00	12,500.00	12,500.00
	Total Amount (A)				3,061,606.70
	GST @ 18% on A				551,089.21
	Total Amount (B)				3,612,695.91
	Add: LWC @ 1% on B				36,126.96
	Gross Total				3,648,822.87
Say Rs. 36,48,823.00					

DIFFERENT FORMS INCLUDING FORM OF BID**Draft Contract Agreement**

THIS AGREEMENT (“Contract Agreement”) is made on the _____ day of, 2025 at Kolkata.

BETWEEN:

West Bengal Industrial Development Corporation Limited, (Govt. of West Bengal undertaking), (hereinafter referred to as “WBIDC”) which expression shall, unless it be repugnant to the context or meaning thereof, include its administrators, successors in office and assigns) of One Part

AND

..... LIMITED, a company incorporated under the provisions of the Companies Act, 1956 and having its registered office at (hereinafter referred to as the “Contractor”) which expression shall, unless it be repugnant to the context or meaning thereof, include its administrators, successors in office) of the Other Part.

Whereas the WBIDC has invited e-Tender, e-Tender Reference No. : WBIDC/IP/ANK/TET/2025/3 for the work “CONSTRUCTION OF ACCESS ROAD AND PATHWAY SURROUNDING THE BUILDING OF TECHNICAL EDUCATION, TRAINING AND SKILL DEVELOPMENT AT GEMS & JEWELLARY PARK, ANKURHATI, HOWRAH AND ASSESSMENT OF STRUCTURAL STABILITY OF THE BUILDING THROUGH NON DESTRUCTIVE TESTS INCLUDING PREPERATION OF AS BUILT DRAWING TO ASSESS FUTURE USE OF THE BUILDING”.

AND WHEREAS the contractor in Pursuant to that advertisement has participated in the tender process and thus become a successful bidder accordingly and has agreed to execute upon and subject to the conditions set forth herein and Schedule of items and quantities, General Conditions of Contract, Special Conditions of Contract including all other conditions as mentioned in the tender document, specifications and all correspondence exchanged by or between the parties from the submission of tender till the award of work, both letters inclusive, (all of which are collectively hereinafter referred to as “the said conditions”) the work shown upon the said drawings and/or described in the said specification and included in the schedule of items and quantities at the respective rates therein set forth amounting to the sum of Rs..... (Rupees.....only) as therein arrived at or such other sum as shall become payable there under (Hereinafter referred to as “the said Contract amount”)

NOW IT IS HEREBY AGREED AS FOLLOWS:

1. In consideration of the said contract amount to be paid at the times and in the manner set forth in the said conditions, the Contractor shall upon and subject to the said conditions execute and complete the work show upon the said drawings and described in the said specifications and the schedule of items and quantities.
2. The WBIDC shall pay the Contractor the said amount, or such other sum as shall become payable, at the times and in the manner specified in the said conditions.
3. The said conditions and Appendices thereto shall be read and considered as forming part of this Agreement, and the parties hereto shall respectively abide by, submit themselves to the said conditions and perform the agreement on their part respectively in the said conditions contained.
4. Following documents mentioned herein shall form and part this contract:
 - a) e-Tender Document vide ref. No. Date
 - b) Section–1:List of Important Dates, Press Notice, Notice Inviting e-Tender (NIeT)
 - c) Section – 2: Background Information
 - d) Section – 3: Instructions to Bidders (ITB)
 - e) Section – 4: Qualification Information
 - f) Section – 5: General Conditions of Contract
 - g) Section – 6: Technical Specifications
 - h) Section – 7: Bill of Quantities
 - i) Section –8: Different Forms including Form of Bid
 - j) Work Order vide ref. no. Date

k) Any other documents related to this Tender Purpose.

5. The WBIDC reserves to itself the right of altering the drawings and nature of the work by adding to or omitting any items of work or having portions of the same carried out without prejudice to this contract.
6. Time shall be considered as the essence of this contract and the contractor hereby agrees to commence the work on the day of handing over of the site or within fourteenth days from the date of issue of formal work order/ LOA whichever is later as provided for in the said conditions and to complete the Annual Maintenance Work for 12 months.
7. All payments by the WBIDC under this contract will be made at Kolkata and 30 days from receipt of the bill.
8. In case of any dispute by and between the contracting parties the same shall be referred to the Chairman & Managing Director of WBIDC whose opinion shall be prevailed as final and binding on all the parties and shall be subject to Kolkata jurisdiction only.
9. The various clause & sub-clause of the tender document along with its annexures and modifications made thereon by WBIDC shall be read and be treated as forming part of this Agreement and parties hereto will respectively be bound thereby and to abide by and submit themselves to the conditions and stipulations and perform the provisions of this Agreement on their parts respectively.
10. That the several parts of this contract have been read by the contractor and fully understood by the contractor.

In witness whereof the Employer and the contractor have set their respective hands to those presents through their duly authorized official and the said two duplicates hereof to be executed on its behalf or the day and year first herein above written.

Signed on behalf of WBIDC

by its duly authorized official

In the presence of:

1. Signature_____

Name with address_____

2. Signature_____

Name with address_____

Signed on behalf of the Contractor

In the presence of:

1. Signature_____

1. Name with address_____

2. Signature_____

Name with address_____

Form of Bid

Form - II

Notes on Form of Bid

The Bidder shall fill in and submit this Bid form with the Bid.

_____ [Date]

To

[Name of Employer]

Authorised Address of communication:

Telephone No. (s): Office:.....

Mobile No.

Facsimile (FAX) No.

Electronic Mail Identification (E-mail ID).....

Description of the Works: _____

1. I/We offer to execute the works described above and remedy any defects therein, in conformity with the Conditions of Contract, specifications, drawings, Bill of Quantities and Addenda for Item Rate Contract of Total Bid Price of Rs. **Mentioned in BOQ** (BOTH IN FIGURES AND WORDS).
2. We undertake to commence the works on receiving the Notice to Proceed with work in accordance with the contract documents.
3. This Bid (including all amendments and minutes of pre-bid meeting) and your written acceptance of them shall constitute a binding Contract between us.
4. We understand that you are not bound to accept the lowest or any Bid you receive.
5. We hereby confirm that this Bid complies with the Bid validity and Earnest money required by the bidding documents and specified in the Instructions to Bidders (ITB).

Authorized Signature: _____

Name and Title of Signatory: _____

Name of Bidder: _____

Address: _____

Appendix A

Covering Letter

(On the Letterhead of the Bidder)

Date:

To:

Ref: ***.**

Dear Sir,

Being duly authorized to represent and act on behalf of (Hereinafter referred to as “the Bidder”), and having reviewed and fully understood all of the Proposal requirements and information provided and collected, the undersigned hereby submits the Proposal on behalf of.....(Name of Bidder) for the aforesaid Project with the details as per the requirements of the RFP, for your evaluation. We confirm that our Proposal is valid for a period of 180 days from _____ (insert Proposal Due Date).

We also hereby agree and undertake as under:

Notwithstanding any qualifications or conditions, whether implied or otherwise, contained in our Proposal we hereby represent and confirm that our Proposal is unqualified and unconditional in all respects and we agree to the terms of the proposed Agreement, a draft of which also forms a part of the RFP document provided to us.

If negotiations are held during the period of validity of the Proposal, we undertake to negotiate on the basis of the proposed staff. Our Proposal is binding upon us and subject to the modifications resulting from contract negotiations.

We hereby certify and confirm that in the preparation and submission of our Proposal, we have not acted in concert or in collusion with any other Bidder or other person(s) and also not done any act, deed or thing which is or could be regarded as anti-competitive.

Yours faithfully,

For and on behalf of (Name of Bidder)

**Duly signed by the Authorized Signatory of the Bidder
(NAME, TITLE AND ADDRESS OF THE AUTHORIZED
SIGNATORY)**

Appendix B

Details of Bidder

(On the Letter Head of the Bidder)

1. Details of Organization:

- (a) Name of the Organization
- (b) Address
- (c) Year of Establishment
- (d) Status of the firm (Whether Company/Firm/Proprietary)
- (e) Name of Directors/ Partners/Proprietor.
- (f) Whether registered with the Registrar of Companies/Registrar of Firms. If so, mention number and date.
- (g) Mention PAN No. of I.T and furnish copies of I.T return for last 3 years.
- (h) Furnish copies of audited Balance Sheet and Profit & Loss Account (Audited) for the last three years.
- (i) If you are empanelled with other Govt. /Semi Govt. / Statutory Agency, if so, furnish details.
- (j) Specify turnover in last 3 years. In Rs. (Lakhs)
- (k) Other relevant information

(A separate sheet may be attached if needed)

Appendix C

POWER OF ATTORNEY

(On Stamp paper of relevant value)

Know all men by these presents, We.....(name and address of the registered office) do hereby constitute, appoint and authorize Mr. / Ms.....(name and residential address) who is presently employed with us and holding the position of as our Attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our Proposal for “*****” including signing and submission of all documents and providing information/responses to WBIDC in all matters in connection with our Proposal for the said Work.

We hereby agree to ratify all acts, deeds and things lawfully done by our said Attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

Dated this the Day of 2025

For.....

(Name and designation of the person(s)

Signing on behalf of the Bidder)

Accepted

..... (Signature)

(Name, Title and Address of the Attorney)

Date:

Note:

1. To be executed only if the Bidder is a Company or Partnership firm.
2. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure. Copy of such document should be submitted along with the Power of Attorney.
3. Also, wherever required, the Bidder should submit for verification the extract of the charter documents and documents such as a resolution/power of attorney in favor of the Person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder.

Appendix D

Format for Project Data Sheet

Using the format below, provide information on each reference assignment for which your firm/entity, either individually as a corporate entity or as one of the major companies within an association, was legally contracted. Completion certificates should be provided.

Firms Name

SL No.	Project Name	Name of Client	Starting Date	Completion Date	Consultancy Fees (in Rs.)

Note: A separate sheet may be attached if needed

Appendix E

Format for Team members to be deputed

Using the format below, provide information on each team member to be deputed for the service.

Firms Name:

SL No.	Name, Contact Nos. & Email address	Qualification	Relevant Experience	Position in the Organization

Note: A separate sheet may be attached if needed

///

Appendix F

Draft Agreement

THIS AGREEMENT is made on the _____ day of, 2025 at Kolkata.

BETWEEN

West Bengal Industrial Development Corporation Limited, (Govt. of West Bengal undertaking), (hereinafter referred to as “**WBIDC**”) which expression shall, unless it be repugnant to the context or meaning thereof, include its administrators, successors in office and assigns) of One Part.

AND

..... LIMITED [the Firm (in case of Sole Bidder) or Lead Member of Joint Venture/LLP (in case of Joint Venture/LLP)], a company incorporated under the provisions of the Companies Act, 1956 and having its registered office at (hereinafter referred to as the “**CONTRACTOR**”) which expression shall, unless it be repugnant to the context or meaning thereof, include its administrators, successors in office) of the Other Part.

WHEREAS:

- A. **WBIDC** has invited E-Tender reference no.:WBIDC/IP/ANK/TET/2025/3for selection of Contractor at Gems & Jewellery Park, Ankurhati, Howrah, West Bengal .
- B. AND WHEREAS the Contractor in Pursuant to that advertisement has participated in the BID process and thus become a successful bidder accordingly and has agreed to execute upon and subject to the conditions set forth in Scope of Services in Schedule I of RFP Document vide no dated (hereinafter referred to as “the Services”) and to perform, fulfill, comply with and observe all and singular provisions, conditions and requirements of this Agreement for amounting to the sum of Rs..... (Rupees.....only) as therein arrived at or such other sum as shall become payable there under (Hereinafter referred to as “the said Consultancy amount”).
- C. In response thereto proposals were received from several persons including the Contractor After evaluating them, the Proposal submitted by the Contractor has been accepted and Letter of Acceptance No..... dated..... was issued.

NOW IT IS HEREBY AGREED AS FOLLOWS:

- 1. In consideration of the said contractor amount to be paid at the times and in the manner set forth in the said conditions, the Contractor shall upon and subject to the said conditions execute and complete the work show upon the said drawings and described in the said specifications and the schedule of items and quantities. And whereas the said drawings numbered as mentioned in the RFP document
- 2. **WBIDC** shall pay the Contractor the said amount, or such other sum as shall become payable, at the times and in the manner specified in the said RFP document.
- 3. The said conditions and Appendices mentioned in RFP document thereto shall be read and considered as forming part of this Agreement, and the parties hereto shall respectively abide by, submit themselves to the said conditions and perform the agreement on their part respectively in the said conditions contained.
- 4. **WBIDC** reserves to itself the right of altering the drawings and nature of the work by adding to or omitting any items of work or having portions of the same carried out without prejudice to this agreement. However any opinion given by the contractor in this regard must be discussed mutually and the decision made by **WBIDC** will be final and binding.
- 5. The communication made by **WBIDC** to the Contractor in right of altering the drawings and nature of the work by adding to or omitting any items of work or having portions and will be considered as a part of this agreement from time to time.
- 6. The Contractor shall exercise the best of his professional capacity and care, expertise and experience in the performance of this agreement and shall be liable for compensation to **WBIDC** for any damage or loss arising from want of such care and capacity or expertise and experience or neglect of professional duty.
- 7. If any deviation or deficiency in the work done by the contractor is noticed during inspection and visits the Contractor shall ensure that all such defects or faults or lacunae are rectified to the full extent and work is made good as per the tendered specifications and quality. Contractor shall comply and report the action being taken by him in this regard. Contractor shall ensure that no payment of such work is made to the contractor till entire rectification to the fullest extent.
- 8. Following documents mentioned herein shall form a part of this agreement:
 - a) RFP Document vide no _____ Dated _____
 - b) Letter of Acceptance (LoA) vide ref. no _____ date _____

9. The Contractor shall indemnify and keep indemnified **WBIDC** against any damage or loss to be suffered by **WBIDC** in consequence of such neglect or incompetence of the Contractor in the performances of his duties or functions under this agreement.
10. Time shall be considered as the essence of this contract and the Contractor hereby agrees to commence the work on the day of handing over of the site or within fourteenth days from the date of issue of formal work order whichever is later as provided for in the said conditions and to complete the entire work within _____ calendar months subject nevertheless to the provisions for extension of time.
11. Any dispute arising under this Agreement will be referred by **WBIDC** to **MD, WBIDC** and the decision made by **MD, WBIDC** will be treated as final and binding upon both the parties accordingly,
12. Any dispute arising out of this agreement will be subject to Kolkata jurisdiction only.
13. Any notice, request or consent required or permitted to be given or made pursuant to this Agreement shall be in writing
14. That the several parts of this agreement and the documents mentioned above have been read by the Contractor and fully understood by the Contractor.

In witness whereof **WBIDC** and the Contractor have set their respective hands to those presents through their duly authorized official and the said two duplicates hereof to be executed on its behalf or the day and year first herein above written.

Signed on behalf of **WBIDC**

by its duly authorized official

In the presence of:

1. Signature _____

Name with address _____

2. Signature _____

Name with address _____

Signed on behalf of the Contractor

In the presence of:

1. Signature _____

1. Name with address _____

2. Signature _____

Name with address _____
