

WEST BENGAL INDUSTRIAL DEVELOPMENT CORPORATION LTD.



(A GOVERNMENT OF WEST BENGAL UNDERTAKING)
“PROTITI”, 23, Abanindranath Thakur Sarani (Camac Street), Kolkata-
700017

Phone: + 91 33 2255 3700-705 Fax: + 91 33 2255 3737

E-mail : wbidc@wbidc.com Web :

www.wbidc.com Corporate Identity Number:

U75142WB1967SGC026988

NOTICE INVITING TENDER

NIT No: - WBIDC/RBIP/Part-3/2547

Date: 02.02.2024

Sealed Tenders are invited by **The Chairperson & Managing Director, West Bengal Industrial Development Corporation Limited (WBIDCL)** from a reputed Facility Service Agencies for the work of **“Facility Service (Electrical) at Rishi Bankim Shilpaudyan, Naihati.”** The agencies submitting the bid must have an experience of at least three (3) years in this type of Facility Service. Agencies having the requisite experience need only apply based on the under mentioned specifications:-

- ❖ Location of Park: West Bengal Industrial Development Corporation Limited has set up Rishi Bankim Shilpaudyan at Naihati. The Industrial Park is located at North 24 Parganas District of West Bengal.
- ❖ Details of Facility Service (Electrical – Per Month Basis)

| Sl.No | Description of Item | Quantity |
|-------|---|-------------------------|
| 01. | For Facility Service (Electrical) including operation (Switch On/Off, Starting of DG Set during power failure etc.) of Street Lights and High Masts. (Two shifts of duty per day (2.00 PM to 10.00PM & 10.00 PM to 6.00 AM) x 30 days per month. | 2 persons in each Shift |

Lists of Important Dates of Bids :

- Date of publication of tender:** 05/02/2024 by 10:30 A.M, in office notice board & website of WBIDC.
- Bid submission start date:** 06/02/2024 by 10:15 A.M onward up to 5:15 P.M. & only on every working days, Office hrs.
- Last date of submission of bid:** 16/02/2024 by 05:15 P.M
- Date of opening of bid:** 19/02/2024 at 12:00 P.M. at the ‘Head-Office of WBIDC’.

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Terms and Conditions :

1. The bids to be submitted in sealed envelope in the drop box kept in the office of WBIDC i.e. ‘PROTITI’ Building, 23, Abanindranath Thakur Sarani (Camac Street), Kolkata – 700017, W.Bengal. The envelop should be superscripted as “**Facility Service (Electrical) at Rishi Bankim Shilpaudyan, Naihati**” and should contain the name and address of the bidder.
2. The bidder will have to submit the following documents along with the bid.
 - a. Self –attested photo copy of valid GST registration certificate.
 - b. Self-attested photocopy of valid trade license.
 - c. Self-attested photocopy of PAN card & Aadhar Card.
 - d. Documents (attested) w.r.t work experience of at least 3 years in this type of Facility Service.
 - e. Self-attested copy of valid Provident Fund Registration number.
 - f. Self-attested copy of valid ESI Registration number.
 - g. Professional Tax Payment Receipt.

Bids received without the above mentioned documents will be summarily rejected.

3. Earnest money to the tune of Rs 22,000/- (Rupees twenty two thousand only) in the form of DD/RTGS/NEFT in favour of West Bengal Industrial Development Corporation Ltd and payment details to be submitted along with the bid. Bank details are as follows-

ACCOUNT NAME: WEST BENGAL INDUSTRIAL DEVELOPMENT CORPORATION LTD.

ACCOUNT NUMBER: 011010200021340

TYPE OF ACCOUNT: CURRENT ACCOUNT

ADDRESS: AXIS BANK LIMITED, GOLPARK, KOLKATA 19

IFS CODE: UTIB0000011

Earnest money of L1 and L2 bidders to be refunded only after issuance of Work order and for the unsuccessful bidder, EMD to be refunded after completion of tender processing.

4. Selection will be made based on particulars and documents furnished by the applicant as required and satisfactory verification carried out by WBIDC. If any information furnished by the applicant is found incorrect at a later stage they shall be liable to be debarred from tendering & taking up the work. WBIDC reserves the right to verify the particulars furnished by the applicant independently. Any form of canvassing shall be deemed as reason for disqualification.
5. The manpower to be deployed must have requisite qualification, experience & statutory certificates wherever required.

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6. The bidder quoting the lowest rates, if all other conditions are satisfied, may be issued to work contract.
7. Owner/an authorized signatory of the company should initial at all pages of the submitted bid.
8. Prospective Bidders should inspect the site before submission of proposal under intimation to the concerned person of WBIDC. The agency may contact with Shri Soumitra Sen, Advisor (Projects), WBIDC, Contact no. 033 22553838 and Mrs. Kuntal Chaudhuri, Executive Assistant (IP&P), WBIDC, contact no. 033 22553758.
9. WBIDC reserves the right to accept or reject any or all quotations without assigning any reasons and is not bound to award work to the lowest bidder.
10. Other Statutory deduction towards I.T etc. or as applicable will be deducted from the bill/s.
11. All payment will be made through direct bank transfer only.
12. Diesel required for DG operation will be paid separately on actual basis and on producing of bills and DG operation register duly signed by Agency.
13. The participant in the bidding process may remain present personally or may send their authorized representative during opening of their bids.
14. Submission of bid will imply that the bidder will abide by all the terms and conditions of this “Notice Inviting Tender”.
15. Conditional bid will not be accepted and shall be deemed as “**informal**”.
16. Tender documents shall have to be downloaded by the interested participants from the official website of WBIDC before submission of their bids.
17. Security Deposit to the tune of Rs 1,10,000/- (Rupees one lakh ten thousand only) in the form of BG to be submitted by the successful bidder after issuance of LOA cum work order. The same shall be refunded after 45 days of the completion of service. The BG to be revalidated, if the Contract is further extended.
18. The contract shall be made initially for one (1) year. The same may be renewed after successful completion of initial tenure with the same terms & conditions.
19. Deployed skilled personnel to be paid following the minimum wages as notified by Labour Department of Govt. of West Bengal. While quoting their rates upto date payment towards EPF, ESI & statutory bonus from the end of bidder shall be kept in consideration.

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20. At the time of submission of monthly wages bill disbursement document showing payment of minimum daily wages, EPF, ESI, Bonus to be submitted.
21. In case of revision of minimum wages by Labour Department/Govt. of WB within the tenure of contracted period difference of daily of wages due to such revision shall only be paid after submission of statutory order in the matter.
22. The service provider shall provide the list of personnel along with their curriculum vitae & passport size photographs with full address before deputing them at the park. Service provider is to ensure that the site in charge of the park shall be responsible person with proper experience of at least 3 years. The maximum & minimum age limit are 58 Years and 25 years respectively.
23. The service provider should ensure that all deployed electricians would be eligible for one (1) weekly off day. The Quoted rate of wages includes the wage for such weekly off day. The agency shall arrange alternative deployment on such days without any extra charges.
24. Joint venture company will not be entertained.
25. The submitted bids shall remain valid for a period of 120 days from the end date of submission of bid.
26. Any non performance/indiscipline/ violation of contractual obligation either through complaints or otherwise would Be taken up by WBIDC and they would have the right to call for written explanation and impose. Financial penalty according to the nature /extent of violation. If the occurrence of the same is repeated twice, then WBIDC shall have the right to terminate the contract and invoke and forfeit the performance Bank Guarantee.

By order,

**The Chairperson & Managing Director
WBIDC**

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Format of rate to be quoted in letter head of the applicant

| Category | Skilled (Electrician, Grade II) |
|---|---------------------------------|
| Minimum rate of wage monthly | 11905 |
| P.F @ 13% (employer contribution) | 1547.65 |
| E.S.I @ 3.25 % | 386.91 |
| Bonus @8.33% | 991.69 |
| Total | 14831.25 |
| Person for 26 days in a month | 4 |
| Total Amount monthly (Rs) for 26 days | 59325 |
| Per day wages | 458 |
| P.F @ 13% (employer contribution) | 59.54 |
| E.S.I @ 3.25 % | 14.89 |
| Bonus @8.33% | 38.15 |
| Total per day | 570.58 |
| Extra person for 4 days in a month | 16 |
| Total Amount monthly (Rs) for 4 days | 9129.22 |
| Total amount of monthly minimum wages (Rs) (A) | 68454 |
| Service charge @ ____ % of (A) | |
| Total amount (Rs) | |
| GST @ 18% | |
| Total (Rs) | |

In words

Name with signature and seal by the bidder