



WEST BENGAL INDUSTRIAL DEVELOPMENT CORPORATION LTD.

(A GOVERNMENT OF WEST BENGAL UNDERTAKING)

"PROTITI", 23, Abanindranath Thakur Sarani (Camac Street), Kolkata - 700 017

Phone : +91 33 2255 3700

Fax : +91 33 2255 3737

E-mail : mdoffice@wbidc.com

Web : www.wbidc.com

Corporate Identity Number : U75142WB1967SGC026988

NOTICE INVITING QUOTATION

NIQ no: - WBIDC/ENG/UIP/Common Issues & Infra/2014-15/2582

Date: 06.02.2024.

Sealed Quotations are invited by the West Bengal Industrial Development Corporation Limited from reputed & reliable Design Consultant/Firm for the work "Consultancy services for preparation of DPR including design and drawings, preparation of estimate, BOQ, vetting estimate from PWD, preparation of necessary tender documents for construction of a single storied service building of approx.. plinth area of 40.50 sq. meter which includes 02 nos. inter connecting room, 01 no. common toilet, sinking of required Bore well for connecting requisite submersible pump, overhead tank with necessary water supply pipeline and Sanitary and Plumbing fittings and supply of seating arrangement say, 06 nos. of quality chair & 01 no. table of reputed made in conformity with latest PWD guidelines at Uluberia Industrial Park, Uluberia, Dist.-Howrah, PIN-711306" having following item of work.

| Sl. No. | Scope of Work |
|---------|--|
| 01. | Consultancy services for preparation of DPR including design and drawings, preparation of estimate, BOQ, vetting estimate from PWD, preparation of necessary tender documents for construction of a single storied service building of approx.. plinth area of 40.50 sq. meter which includes 02 nos. inter connecting room, 01 no. common toilet, sinking of required Bore well for connecting requisite submersible pump, overhead tank with necessary water supply pipeline and Sanitary and Plumbing fittings and supply of seating arrangement say, 06 nos. of quality chair & 01 no. table of reputed made in conformity with latest PWD guidelines at Uluberia Industrial Park, Uluberia, Dist.-Howrah, PIN-711306. |
| 02. | Soft copy of drawing, DPR & hard copy of drawings, DPR (4 sets), covering plan, elevation, sectional elevation, sub structure details and reinforcement detailing etc. as applicable. |

Date of publication of NIQ: 07.02.2024 by 10.00 A.M, in office notice board, tender portal of WBIDC's official website, www.wbidc.com

Pre-Bid Meeting Schedule: 09.02.2024 by 03.00 P.M. at WBIDC Office at Camac Street, Kolkata.

Bid submission start date: 12.02.2024 by 10.30 A.M. onward up to 5:00 P.M. every day only on working days.

Last date of submission of bid: 22.02.2024 by 5:00 P.M

Date of opening of quotation: 27.02.2024 at 12:00 Noon.



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Terms and Conditions.

01. The quotations to be submitted in sealed envelope in the drop box kept in the office of WBIDC i.e "PRATITI" Building, 23, Abanindranath Thakur Sarani(Camac street), Kolkata – 700017. The envelop should be super scribed as **"Consultancy services for preparation of DPR including design and drawings, preparation of estimate, BOQ, vetting estimate from PWD, preparation of necessary tender documents for construction of a single storied service building of approx.. plinth area of 40.50 sq. meter which includes 02 nos. inter connecting room, 01 no. common toilet, sinking of required Bore well for connecting requisite submersible pump, overhead tank with necessary water supply pipeline and Sanitary and Plumbing fittings and supply of seating arrangement say, 06 nos. of quality chair & 01 no. table of reputed made in conformity with latest PWD guidelines at Uluberia Industrial Park, Uluberia, Dist.-Howrah, PIN-711306."** and should contain the name and address of the quotationer.

02. The quotationer will have to submit the following documents along with the quotation.

- a. Self-attested photo copy of valid GST registration certificate.
- b. GST return of last quarter.
- c. Self-attested photocopy of valid trade license.
- d. Self-attested photocopy of P. Tax receipt.
- e. Self-attested photocopy of PAN card.
- f. Experience of execution of same kind of work i.e. Credential documents of last 03 years amounting at least equal to the rate quoted.
- g. Experience of technical personal details & their qualifications.
- h. Annual turnover of the applicant for the F.Y. 2020-21, 2021-22 and 2022-23.

Quotations received without the above mentioned documents will be summarily rejected.

03. The bidder quoting the lowest rates, if all other conditions are satisfied, may be issued to work contract.

04. The quoted price should be including of GST as applicable.

05. The quotationer must visit site of Uluberia Industrial Park, Uluberia, Dist.-Howrah, PIN- 711306 before submission of quotation. For site visit or any clarification, the quotationer may contact the person(s) whose contact details are given below:

- Mr. Soumitra Sen, Advisor (Projects), WBIDC, Telephone No. 033 2255 3839.
- Mr. Amit Das, Executive Assistant (IP&P), WBIDC, Telephone No. 033 2255 3744, Mob. No. 09434309285.



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06. No mobilization charges shall be considered against the above work either separately or inclusive with the quoted rate.

07. Earnest Money to the tune of Rs. 2000/- to be paid through online/RTGS/NEFT to the below mentioned account of WBIDC. At the time of submission of bid, Prof of submission of EMD should also be attached.

ACCOUNT NAME: WEST BENGAL INDUSTRIAL DEVELOPMENT CORPORATION LTD.

ACCOUNT NUMBER: **011010200021340**

TYPE OF ACCOUNT: CURRENT ACCOUNT

ADDRESS: AXIS BANK LIMITED, GOLPARK, KOLKATA 19

IFS CODE: UTIB0000011

08. The EMD of successful bidders shall be returned immediately after quotation processing and the EMD of L1 & L2 will be returned after issuance of LoA cum Work Order.

09. Performance Security @10% of the quoted / accepted rate shall be submitted through Bank Guarantee (BG) of any nationalized bank within 30 days of issuance of LoA cum Work Order. The BG will be released after successfully completion of the work.

10. The work as mentioned above, to be completed successfully and full satisfaction of the departmental authorized engineer within 120 (One Twenty) days from the date of issuance of work order.

11. Other Statutory deduction towards IT etc. or as applicable will be deducted from the bill / bills.

12. All payment will be made in account payee Cheque / direct bank transfer only.

13. The participant in the quotation process may remain present personally or may send their authorized representative during opening of their quotations.

14. Submission of quotation will imply that the quotationer will abide by all the terms and conditions of this "Notice Inviting Quotation".

15. Contractor shall have to arrange all materials and machineries required for the job. No material will be issued by the department of WBIDC.

16. The bidder/ quotationer will sign on every page of N.I.Q as a token of acceptance of the terms and conditions.

17. Conditional quotation will not be accepted and shall be deemed as **"informal"**.

18. Rejection of Bid: the employer reserves the right to accept or reject any Bid and to cancel the Bidding process and reject all Bids at any time the prior to the award of Contract without thereby incurring any liabilities to the affected Bidder/Bidders or any obligation to inform the affected Bidder/Bidders of the ground for Employer's action.



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19. Penalty for suppression/distortion of facts: if any quotationer fails to produce the original hard copies of the documents (especially work completion certificate) or any other related documents on demand of the competent authority of WBIDC within a specified time frame or any deviation in the hard copies from the submitted softcopies or if there is any suppression, the quotationer will be suspended from participating in the quotation for a 03(three) years. In addition, WBIDC may take appropriate legal actions against such defaulting quotationer as per rules.

20. Payment will be made only after successful completion of the work i.e acceptance of work in accordance with scope of work.

21. No joint venture company will be allowed to participate.

22. If there is any discrepancy in quotation, the rate between words and figure, the rate favorable to WBIDC shall be considered as quoted rate.

23. The bid quoted shall remain valid for at least 120 days from the end date of submission of bid.

24. In case of any dispute arise during execution of the work or after completion of the work, Managing Director, WBIDCL reserves the right to accept / cancel/ change/ modify this notice completely or partially without giving any notice to anybody.

By order,

**Chairperson & Managing Director
WBIDC**



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Name, address, contact no. with mobile and email id of quotationer (filled by the quotationer):

FORMAT OF RATE QUOTED TO BE MADE IN APPLICANTS LETTER HEAD.

ANNEXURE.

Schedule for the work "Consultancy services for preparation of DPR including design and drawings, preparation of estimate, BOQ, vetting estimate from PWD, preparation of necessary tender documents for construction of a single storied service building of approx.. plinth area of 40.50 sq. meter which includes 02 nos. inter connecting room, 01 no. common toilet, sinking of required Bore well for connecting requisite submersible pump, overhead tank with necessary water supply pipeline and Sanitary and Plumbing fittings and supply of seating arrangement say, 06 nos. of quality chair & 01 no. table of reputed made in conformity with latest PWD guidelines at Uluberia Industrial Park, Uluberia, Dist.-Howrah, PIN-711306".

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Date: 06.02.2024

| Sl. No | Description of the Item | No or Qty. | Unit | Rate In Figure (₹) | Amount (₹) |
|-------------------------------|--|------------|------|--------------------|------------|
| 01 | Consultancy services for preparation of DPR including design and drawings, preparation of estimate, BOQ, vetting estimate from PWD, preparation of necessary tender documents for construction of a single storied service building of approx.. plinth area of 40.50 sq. meter which includes 02 nos. inter connecting room, 01 no. common toilet, sinking of required Bore well for connecting requisite submersible pump, overhead tank with necessary water supply pipeline and Sanitary and Plumbing fittings and supply of seating arrangement say, 06 nos. of quality chair & 01 no. table of reputed made in conformity with latest PWD guidelines at Uluberia Industrial Park, Uluberia, Dist.-Howrah, PIN-711306. | 01 | No. | | |
| Total (including GST) | | | | | |

Rupees in words:-

Name with signature and seal
by the quotationer