

West Bengal Industrial Development Corporation Limited

“Protiti”, 23, Abanindranath Tagore Sarani (Camac Street) Kolkata-700 017

NOTICE INVITING QUOTATION

Tender No.	EODB-MISC/SL.SS-19
Tender Notice issued by	Managing Director, WBIDC Ltd.
Tender to be opened on	12.04.2017 at 15:30 Hrs.

1. Sealed quotations are invited from authorized dealers of HP Laptops/Notebooks for supply of 3 (Three) No. HP Notebook - 15-ay525tu at West Bengal Industrial Development Corporation Limited, “Protiti”, 23, Abanindranath Tagore Sarani (Camac Street) Kolkata-700 017.

2. Interested dealers are requested to submit quotation in a sealed envelope addressed to Managing Director, West Bengal Industrial Development Corporation Limited, “Protiti”, 23, Abanindranath Tagore Sarani (Camac Street) Kolkata-700 017. The quotations in sealed envelope should be dropped in the “Quotation Box” kept at the Reception of this office, from 5th April, 2017 to 12th April, 2017 upto 15:00 Hrs. The envelope containing the quotation should be super scribed as under:

“Quotation for supply of 3 (Three) No. HP Notebook - 15-ay525tu (HP Part Code: Z6Y44PA)”

3. Any Overwriting/Erasing in the rates and in the quotations documents will render the entire bid/quotation invalid and will be rejected.

4. Submission of quotation will signify the acceptance of all terms and conditions of the contract as above. It will not be obligatory for this Corporation to accept the lowest quotation & no explanation shall be given for the cause of rejection of quotation to any bidder.

5. This Corporation reserves the right to reject/any/all tender (s) without assigning any reasons whatsoever. Canvassing in any form will be considered as disqualification from award of supply.

6. On successful supply and demonstration of the Notebooks 80% of the payment will be released on production of bill in triplicate. The balance 20% will be released after 30 days subject to satisfactory performance of items by Management.

7. Please also see Annexure -I for terms and conditions of the purchase, Annexure -II to be filled by the bidder(s) providing their acceptance, Annexure -III to be filled by the bidder(s) giving their Company/Agency details, Annexure-IV – for rates & details of the items and Annexure-IV –Detailed specification of the required HP Notebook.

Schedule of Tendering Process:

Submission of Quotations	From 05/04/2017 To 12/04/2017
Last date for Submission of Quotations	12/04/2017 @ 15.00 hrs
Opening of Bid	12/04/2017 @ 15.30 hrs

For query contact at: 033-22553886/033-22553726

Managing Director
West Bengal Industrial Development Corporation Limited
Date: 5th April, 2017

The purchase shall be governed by the following terms and conditions:-

- i) The supplier should be an authorized dealer of the Original Equipment Manufacturer (OEM) of HP Laptops/Notebooks.
- ii) The **3 (Three) No. HP Notebook - 15-ay525tu** is required to be delivered within 7 (Seven) Days from the date of receiving the supply order.
- iii) The authorized dealer should supply the **3 (Three) No. HP Notebook - 15-ay525tu** strictly as per the detailed technical specification provided in Annexure-V.
- iv) It will be the responsibility of the firm to deliver the **3 (Three) No. HP Notebook - 15-ay525tu** at West Bengal Industrial Development Corporation Limited, “Protiti”, 23, Abanindranath Tagore Sarani (Camac Street) Kolkata-700 017. No transportation and labour charges in this account will be paid.
- v) The bidder will be entirely responsible for any damage caused to the above items as long as the same is in transit and before installation of the same at our site. The bidder will be liable to replace the damaged items with a new one if so required and WBIDC Ltd. under any circumstances will not be liable for the extra cost whatsoever.
- vi) This office reserves the right to reject or to accept any quotation, in whole or in part without assigning any reason there for.
- vii) Payment will be made after satisfactory delivery and demonstration of **3 (Three) No. HP Notebook - 15-ay525tu** in the office and on submission of bills in triplicate.
- viii) At the time of placing the supply order, the Corporation reserves the right to increase or decrease the stipulated quantity of goods/services mentioned in the “Notice Inviting Quotation” without any change in unit price and other terms & conditions quoted by the bidders.
- ix) You are requested to read and understand the terms and conditions of the bid before submitting quotations, as no violation of the aforesaid terms and conditions shall be permitted once the quotation is accepted by this Corporation.
- x) The quotation will be opened at 15:30 Hrs on 12.04.2017.

For query contact at: 033-22553886/033-22553726

Managing Director
West Bengal Industrial Development Corporation Limited
Date: 5th April, 2017

To,
The Managing Director
WBIDC
“PROTITI”,
23, Abanindranath Tagore Sarani (Camac Street),
Kolkata-700 017

Subject: Supply of 3 (Three) No. HP Notebook - 15-ay525tu at “PROTITI”, 23,
Abanindranath Tagore Sarani (Camac Street), kolkata-700 017

Sir,

With respect to the “NOTICE INVITING QUOTATION” I / We hereby submit our quotation in a required format.

I / We have adhered to the requirements prescribed by WBIDC Ltd. I / We have carefully gone through the guidelines, terms & conditions and specification as per the prescribed format and I / We accept the same without any alternations / modifications.

Thanking you,

Yours faithfully,

Signature and seal of bidder

Date:
Address:

PARTICULARS TO BE FURNISHED BY THE BIDDER

1. Name of the Agency:
2. Address of the Agency:
3. Name of the proprietor of the Agency:
4. Telephone No. of Agency and Proprietor:
5. Details of Ministry/Department/Corporation/Office in which the Agency had supplied similar items as mentioned in this "Notice Inviting Quotation":-

Sl. No.	Name of the Ministry/Department/Corporation/Office (Attach copy of Contract)	Year	Name/Contact No. of the Officers of client Ministry/Department/Corporation/Office
1.			
2.			
3.			
4.			

6. PAN/TIN number of the agency:

7. Authorized dealership certificate:

7. Bank details:

This is certified that the above facts are true, complete and correct to the best of my knowledge and belief. This is also certified that this Agency is not black listed by any Government Department nor any criminal case is registered/pending against the Agency/Firm or its owner/partner anywhere in India. It is certified that I/We have read and understood the terms and conditions of the Tender Notice no. EODB-MISC/SL.SS-19 dated 05.04.2017 and will abide by them till the completion of the bidding process.

Dated:

Place:

(Signature of Proprietor)

Seal of the firm/Agency

QUOTATION – PROFORMA

Rates :

Sl. No.	Details	Unit Rate (in Rs.)	Total Rate (Rs.) for 3 Nos. HP Notebook
1.	3 (Three) No. HP Notebook - 15- ay525tu (HP Imprint-Sparkling Black Colour)		

Details of taxes, if any, should be mentioned.

Guarantee/warranty clauses may be clearly mentioned

Dated:

Place:

(Signature of Proprietor)

Seal of the firm/Agency

Detailed Specification

OS	
Operating system	Windows 10 Home 64
PROCESSOR	
Processor	Intel® Pentium® N3710 (1.6 GHz, up to 2.56 GHz, 2 MB cache, 4 cores)
MEMORY	
Memory, standard	4 GB DDR3L-1600 SDRAM (1 x 4 GB)
STORAGE	
Hard drive description	500 GB 5400 rpm SATA
GRAPHICS	
Graphics	Intel® HD Graphics 405
Graphics	Integrated
OPTICAL DISK DRIVE	
Optical drive	SuperMulti DVD burner
DISPLAY	
Display size (diagonal)	15.6"
Display	15.6" diagonal HD SVA BrightView WLED-backlit (1366 x 768)
Display	15.6" HD SVA display
CONNECTIVITY	
Expansion slots	1 multi-format SD media card reader
Network interface	Integrated 10/100 BASE-T Ethernet LAN
Wireless	802.11b/g/n (1x1) and Bluetooth® 4.0 combo (Miracast compatible)
PORTS/SLOTS	
Ports	2 USB 2.0; 1 USB 3.0; 1 HDMI; 1 RJ-45; 1 headphone/microphone combo
INPUT	
Pointing device	Touchpad with multi-touch gesture support
Keyboard	Full-size island-style keyboard with integrated numeric keypad
Webcam	HP TrueVision HD Camera with integrated digital microphone
AUDIO	
Audio features	Dual speakers; DTS Studio Sound™
POWER	

Battery type	4-cell, 41 Wh Li-ion
Power supply type	65 W EM AC power adapter
SECURITY	
Security management	Kensington MicroSaver lock slot; Power-on password; Accepts third-party security lock devices; Trusted Platform Module (TPM) support
MACHINE DIMENSIONS & WEIGHT	
Weight	2.19 kg
Minimum dimensions (W x D x H)	38.43 x 25.46 x 2.43 cm
WARRANTY	
Warranty	1-year limited parts and labour
SOFTWARE AND APPLICATIONS	
Pre-installed software	Adobe® Shockwave® Player; CyberLink PowerDirector; User Guide documentation; Dropbox; TripAdvisor; CyberLink Power Media Player

Dated:

Place:

(Signature of Proprietor)

Seal of the firm/Agency