

Date:- 14.6.2017

Quotations are invited from vendors of good repute for binding of 'Payments & Receipt Vouchers' in Book format

WBIDC invites quotations from vendors of good repute for binding of 'Payments & Receipt Vouchers' in Book format. Approximate 252 books are to be made. Sample copy of such binding work is available at HRD Department of WBIDC Ltd. and may be referred.

Participation criteria for vendors:-

Should have valid VAT registration, ST/IT clearance.

Guidelines

1. The rates quoted should be inclusive of all applicable taxes and charges. Vendor should quote rate on per piece basis and also for all 252 nos. of books.
2. The vendor should be able to complete the work as specified above, within maximum 15 (fifteen) days from the date of the order placed.
3. WBIDC, under no circumstance shall provide any extra amount than quoted by the vendor. The delivery charges should be included in the rate quoted.
4. WBIDC reserves the right to reject any/ all of the participating vendors, if not found suitable.
5. WBIDC reserves the right to cancel any/ all the products received from the selected vendor, in case it differs from the sample product provided by WBIDC.

Interested vendors are requested to refer sample binding copy available with Ms. Praheli Dhar Chowdhuri, OSD (HRD), HRD Department between 11.00 a.m. to 4.00 p.m., during all working days between 15.6.2017 to 20.6.2017 and submit their quotation to the HRD Department latest by 15.00 hrs. on 22nd June, 2017.

**By order
Managing Director**