

INVITATION OF TENDER

For providing the facility of Budget Canteen at 4, Camac Street, Kolkata 700 016

1. Introduction to Budget Canteen at 4, Camac Street, Kolkata 700 016

The 4 Camac Street building has total 9 (nine) floors and a basement. The building houses the entire Commerce & Industries Department of government of West Bengal, The directorate of Industries and a few other offices.

Commerce & Industries Department of Government of West Bengal and West Bengal Industrial Development Corporation Ltd. has decided to let out Canteen space measuring approximately 1200 sq. ft. at the ground floor on purely contractual rental basis for setting up a restaurant / canteen inside the 4, Camac Street building premises. The Canteen is fully equipped with all the necessary furniture and fixtures. The detailed state of the space is described below:

Area	Double light fittings	Single light fittings	Exhaust Fan	Ceiling Fan	5/16 Amp socket	5 Amp socket
Canteen Area	6	4	0	9	0	2
Kitchen area	4	0	1	2	1	1

The operator will not be allowed to use any extra electrical equipment without prior approval from WBIDC / C&I Department in writing.

Civil/ Plumbing

The internal wall has been painted with distemper paint; there are 3 washbasins in running conditions. The kitchen area also has a running sink. The whole area is furnished with chairs/tables for a capacity of 80 people along with a cash counter. The operator should be liable to take care of each of the above mentioned assets and bear the maintenance cost or the same as and when required.

2. INVITATION OF TENDER

2.1 On behalf of Commerce & Industries Department, Managing director, West Bengal Industrial Development Corporation Ltd., invites bids from bona fide, experienced & reputed vendors of good financial standing, for running the '**Budget Canteen**' situated at **4, Camac Street Kolkata- 700016**.

2.2 To participate in the bidding process, the Bidder should have at least **one (1) year of relevant prior experience** in Canteen/ Catering management services at any Restaurant/ Hotel etc., which have minimum footfall of fifty (50) customers per day.

2.3 The tenancy of the contract for Restaurant / Canteen at 4, Camac Street Building shall initially be for a fixed period of two (2) years w.e.f. signing of the contract agreement by both the parties.

The space (of 1200 sq. ft.) for running the Budget Canteen will be provided to the selected canteen operator, against a token money of Rs.1/-, however, the expenditure against Electricity and Gas will be incurred by the canteen operator.

- 2.4** The Restaurant / Canteen operator shall always keep the canteen space, furniture and fixtures attached to it at good and usable condition and should handle all equipment/ fittings/ fixtures etc. provided by WBIDC/ C& I Department with due care.

The Restaurant / Canteen operator shall arrange for AMC/ repair for systems/ fittings/fixtures related to generator, fire fighting system, and electrical equipment etc. with prior approval of the Competent Authority of WBIDC / C & I department. The cost of such maintenance will be reimbursed by WBIDC/ C&I Department, at actual.

However, if it's found that damage caused to any such equipment/ fixture/ fitting has arise due to mishandling/misuse/negligence of the canteen operators, WBIDC/ C& I Department will not bear the cost of it and the canteen operator will have to mitigate the same at their own cost.

- 2.5** The selected canteen operator shall be allowed to use the kitchen of the Budget Canteen as base kitchen and serve food to the outsiders. However, priority will be given to the employees of C & I Department/ WBIDC.

Since 'SilpaSadan'/ WBIDC employees would have to be given priority during the lunch hours (i.e. 1.30 p.m. to 3.00 p.m.), outsiders should not be allowed to the said canteen during this duration. However, if general customers are already in the premises, they would not be disturbed. Entry of the outsiders to be prohibited after 6.30 p.m.

The selected vendor should be able to serve 100 plates (approx.) of meals per day to the employees of WBIDC/C&I Department.

Regular tea with biscuits of standard quality has to be served to the offices of C& I Department and the office of the Directorate, four times a day or as directed by the C&I Department further.

- 2.6** Award of the contract is at the sole discretion of the Competent Authority of WBIDC/ C & I Department. Proposal of the successful bidder would form the basis for future negotiation and lead to signing of a 'Contract Agreement' to initiate setting up the Canteen at the above mentioned building.

- 2.7** The interested bidders may collect the tender document from the office of WBIDC from 2.2.2015, by paying a tender purchase fee amounting to Rs.5000/- (Rupees five thousand only) through Demand Draft/ Pay Order (only) in favour of 'West Bengal Industrial Development Corporation Ltd.' payable at 'Kolkata'. This amount is non-refundable under any circumstances.

- 2.8** Earnest Money Deposit of Rs. 1, 00,000/- (Rupees One Lacs only) shall be paid by all bidders while submitting the bid. This amount should be paid vide Demand Draft/ Pay Order drawn on any scheduled bank in Kolkata, in the name of 'West Bengal Industrial Development Corporation', payable at Kolkata and should be valid for a period of 90 days from the date of

its issuance. Bid submitted without EMD should not be considered. This deposit will be refunded to the unsuccessful bidders by WBIDC/ C & I Department, as promptly as possible.

In case of successful bidder, the same will be converted into Interest Free Security Deposit and will be refunded only after completion of the Contract Period successfully. Deduction from the Security Deposit is applicable in case of any damage occurred to the canteen space, furniture, fitting etc. provided by WBIDC, as per rate fixed by WBIDC. The Security Deposit may be forfeited in case of non-abidance of any terms and conditions, as put up by WBIDC/ C& I Department in this Tender Document.

For and on behalf of
West Bengal Industrial Development Corporation Ltd.
Managing Director
Place : Kolkata